

VILLAGE OF BENTLEYVILLE

Parks, Beautification and Facilities

COMMITTEE MINUTES

Monday October 14, 2024

8:57- 10:01 AM

Council Chambers

ATTENDEES

Ken Kvacek, Committee Chairman
Lisa Whitmyer, Council Committee member: absent
Matt Maistros, Service Director
Kathleen Esposito, GCOB representative
Kathleen Hale, Mayor
Sara Hoover Police Representative
Bob Chafant, Council Member

1. Review of prior months minutes
The minutes were reviewed at the previous council meeting. No comments from minutes.
2. Old Business
 - River View Park improvements, Jeff stated that drawings for the restroom were sent to state building department for review and approval and is pending build.
 - Facilities review of service department, Village Hall building, and grounds needs. Matt and Travis have begun working on many items on the list. Matt will review the list at the next meeting and indicate status of each item. The committee will review the list in detail at the upcoming meetings to prioritize and budget.
 - We discussed the NOPEC grant funds and Matt stated that the electric work started yesterday, garage doors are in process and basement door is complete pending painting to be completed by service department this week.
 - Park and Village programs and events schedule:
 - ✓ Booville Fall Family Fest Sunday October 27 4:00 - 6:00
 - ✓ Trick or Treat October 31 6-8pm
 - ✓ Village Holiday Lighting December 1
 - Matt discussed that he completed a report of the fire hydrants that are not functioning and sent the report to City of Cleveland Water Department. Matt has heard no updates in regards to anticipated scheduling. It is hoped repairs can be completed prior to freezing weather to ensure functionality.
 - Union Cemetery upkeep is required primarily drop wood collection and disposal. Kvacek and Maistros will walk the property to understand area and limitations of potential

reopening of the cemetery as requested by Mayor Hale. Additional research would be necessary to discuss the possibility of future internments.

- Drainage pipe across from Village Hall. Kvacek suggested contacting Chagrin Water, Matt Defranco and ask if they can video the drain to identify required repairs. Matt spoke with Gabe Franklin at Chagrin Service department as well.
- The Miles Road guardrail replacement is pending repair this week by Auburn Fence at a cost of \$850.00.
- Matt has reviewed traffic control signs throughout the village for positioning upright and luminosity. Matt to review and advise the potential cost and number to be replaced. Pending update.
- Kvacek suggested that we consider a new design for the village logo. Thoughts to be potentially incorporated in the design may include and waterfalls reflective of seven plus waterfalls throughout the village, "Squaw" Rock Henry Church Jr. Rock, the millstone, Great Blue Heron etc. The idea is that we will consider the alterations for the upcoming centennial of the village. We discussed writing up a brief plan on our goals and Lisa plans on working on thoughts and ideas. Lisa presented a conceptual design that incorporated a great blue heron. People liked the design and Lisa will add color and additional features. Kvacek noted that perhaps we should consider a more permanent design feature as the Heron rookery has been in the village for several years but only because Solon removed their rookery. We will add this discussion to future meetings as Lisa develops ideas for further discussion.
- Jackie has been working on updating the email resident list so that we can communicate with the residents instead of newsletter communication. I followed up with Jackie and she stated that she has much of the database completed but will make an effort at the upcoming Election Day to gain new and updated information.

3. Additional discussion items

The Garden Club has offered to provide up to \$400.00 for the purchase of a water tank and pump. Matt thought that a 250-gallon capacity would be beneficial. This tank would be used by the service department to water the village hall plantings, daffodil corner and millstone area as needed. Matt has not identified one for a specific cost although he feels it will be 2-\$3,000. Perhaps Matt will identify a smaller tank at a reduced price.

Kathleen Esposito reported that the Garden club is forming a committee to discuss making changes to the Old flag pole area. Kvacek stated that he would welcome their input. Kvacek had asked Matt to weed and feed the area to eliminate weeds in which he completed. Matt suggested that perhaps we consider river rock. We look forward to comments and suggestions from the garden club.

- We received information regarding participation in the 250 year of the U.S. programming. We will discuss it in more detail at an upcoming meeting.
- The mayor stated that she is organizing a shredding day for the village and will open it up for use by village residents. Matt received a quote and the mayor asked to get additional quotes prior to proceeding. The Mayor stated that she will follow up with the Police Chief who was to secure additional quotes.
- Solon Rd bridge flags Matt said the condition of the flags are poor and need to be replaced. (quantity of 8) New poles and hardware also are required. Kvacek suggested that we ask if the Jaycees would support the purchase of these new flags and holders. Matt mentioned that the mayor would pay for the flags.
- The mayor asked if we should add pressure washing of Village Hall to the priority list. This was completed a few years ago by outside service and redone last year by the service department. We should consider periodic cleaning but not annually. Matt plans on pressure washing the front of village hall prior to Election Day.

Matt noted that the Park Pavilion was cleaned of graffiti for Booville. We will contact someone familiar with wood shake roofs and discuss frequency of cleaning and sealing.

Solon rd bridge long term railing solution will need to be addressed as we identify repairs estimates for the damaged sections.

Booville October 27 Sunday 4:00 -6:00pm Riverview Community Park Officers Morris and Hoover has expressed interest in supporting holiday events, which is welcomed.

Food truck: Although we have provided hotdogs and brats for attendees in the past we will discontinue as the Kathleen Hale is

donating the cost of a Swenson's food truck with a base charge of \$1,200 and that food cost will be separately charged for the attendees.

A new flyer was crafted that will be posted on the website, emailed to village residents and placed on the village face book page.

Ken spoke to Officer Morris and officer Hoover attended the meeting.

They have secured many donations for the event. They provided a map that detailed the parking lot and vehicle layout. A police car, rescue squad, fire truck will be in the parking lot as well as the food truck. We discussed needing additional tables and chairs for food service. Mat contacted Chagrin Valley Party rentals who will donate the rental cost of the chairs for the event. Ken will forward a detail event write up to those involved.

Next meeting is scheduled for November 11, 2024 at Village Hall at 9am