

VILLAGE OF BENTLEYVILLE

Parks, Beautification and Facilities

COMMITTEE MINUTES

Monday September 9, 2024

9:08- 9:53 AM

Council Chambers

ATTENDEES

Ken Kvacek, Committee Chairman

Lisa Whitmyer, Council Committee member: absent

Matt Maistros, Service Director

Kathleen Esposito, GCOB representative

Kathleen Hale, Mayor

Gabe Barone Police Chief

1. Review of prior months minutes

The minutes were reviewed at the previous council meeting. No comments from minutes.

2. Old Business

- River View Park improvements, Jeff stated that drawings for the restroom were sent to the state building department for review and approval and is pending build.
- Facilities review of service department, Village Hall building, and grounds needs. Matt and Travis have begun working on several of the items on the list. Matt will review the list at the next meeting and indicate the status of each item. The committee will review the list in detail at the upcoming meeting to prioritize and budget.
- We discussed the NOPEC grant funds and Matt stated that the electric work will begin in September, garage doors are in process and basement door is being constructed.
- Park and Village programs and events schedule:
 - ✓ Booville Fall Family Fest Sunday October 27 4:30 - 6:30
 - ✓ Trick or Treat October 31 6-8pm
 - ✓ Village Holiday Lighting December 1
- Matt discussed that he completed a report of the fire hydrants that are not functioning and sent the report to City of Cleveland Water Department. Matt will follow up to identify anticipated scheduling. It is hoped repairs can be completed prior to freezing weather to ensure functionality.
- Union Cemetery upkeep is required primarily drop wood collection and disposal. Kvacek and Maistros will walk the property to understand the area and limitations of potential reopening of the cemetery as requested by Mayor Hale. Additional research would be necessary to discuss the possibility of future internments.

- Drainage pipe across from Village Hall. Kvacek suggested contacting Chagrin Water, Matt DeFranco and ask if they can video the drain to identify required repairs.
- The Miles Road guardrail replacement is pending repair by Auburn Fence cost of \$850.00.
- Matt has reviewed traffic control signs throughout the village for positioning upright and luminosity. Matt to review and advise the potential cost and number to be replaced. Matt and the Chief have identified several signs that are being considered.
- Kvacek suggested that we consider a new design for the village logo. Thoughts to be potentially incorporated in the design may include and waterfalls reflective of seven plus waterfalls throughout the village, "Squaw" Rock Henry Church Jr. Rock, the millstone, Great Blue Heron etc. The idea is that we will consider the alterations for the upcoming centennial of the village. We discussed writing up a brief plan on our goals and Lisa plans on working on thoughts and ideas. Lisa presented a conceptional design that incorporated a great blue heron. People liked the design, and Lisa will add colors and additional features. Kvacek noted that perhaps we should consider a more permanent design feature as the Heron rookery has been in the village for several years but only because Solon removed their rookery. We will add this discussion to future meetings as Lisa develops ideas for further discussion.
- Jackie has been working on updating the email resident list so that we can communicate with the residents instead of newsletter communication. The mayor indicated that she will discuss with Jackie to make an effort at the upcoming Election Day to gain new and updated information.

3. Additional discussion items

The Garden Club has offered to provide up to \$400.00 for the purchase of a water tank and pump. Matt thought that a 250-gallon capacity would be beneficial. This tank would be used by the service department to water the village hall plantings, daffodil corner and millstone area as needed.

Kathleen Esposito reported that the Garden club is forming a committee to discuss making changes to the Old flagpole area. Kvacek stated that he would welcome their input. Kvacek had asked Matt to weed and feed the area to eliminate weeds in which he completed. Matt suggested that perhaps we consider river rock. We look forward to comments and suggestions from the garden club.

- We received information regarding participation in the 250 year of the U.S. programming. We will discuss it in more detail at an upcoming meeting.
- The mayor stated that she is organizing a shredding day for the village and will open it up for use by village residents. She has not set a date and is working through the records retention program to identify records for disposal. Matt received a quote, and the mayor asked to get additional quotes prior to proceeding.
- Matt noted that the cupola on the roof of the service department was blown off. The condition of the cupola was in poor condition due to age and neglect of maintenance. Matt inspected the roof to identify if it was functional. It has determined that it was not, and it was discarded.
- Solon Rd bridge flags Matt said the condition of the flags are poor and need to be replaced. (quantity of 8) New poles and hardware also are required. Kvacek suggested that we ask if the Jaycees would support the purchase of these new flags and holders. Matt mentioned that the mayor would pay for the flags.
- The mayor asked if we should add pressure washing of Village Hall to the priority list. This was completed a few years ago by outside service and redone last year by the service department. We should consider periodic cleaning but not annually. The committee will ask the service department to assess the condition. In addition, she asked if windows should be washed at village hall. The committee and service director will review the request and need prior to being prioritized on the assessment list.
- The chief reported that he felt the parking lot at the park turned out better than anticipated.
The chief also mentioned that we should consider whether we should pressure wash the park pavilion. Matt noted that the cement pad required cleaning of graffiti prior to Booville. We will contact someone familiar with wood shake roofs and discuss the frequency of cleaning and sealing.

Solon rd. bridge long term railing solution will need to be addressed as we identify repairs estimates for the damaged sections.

Booville October 27 Sunday 4:30 -6:00pm Riverview Community Park
Officers Morris and Hoover have expressed interest in supporting holiday events, which is welcomed. The mayor sent an email to council highlighting these suggestions.

These include the following:

- 1 Costume contest with silly prizes for winners, we have in the past did not have the resources of people to select winners as we have typically provided small gifts to all kids in attendance.
2. Bounce house: The mayor suggested the need for supervision and liability would be an issue and recommended we do not proceed with a bounce house.
3. Food truck: Although we have provided hotdogs and brats for attendees in the past, it was recommended that we secure a Swenson's food truck with a base charge of \$1,200 and that food cost will be separately charged. The mayor is in favor of this idea and offered to pay the food expense. Bentleyville residents could receive a bracelet upon arrival that allows them to order food at no cost from the truck. The mayor was going to contact them to see if they are available? Also, she will verify if they have water, electric source on board and black water removal? Is it required to have the health department inspect the truck? I do like a Swenson however I am concerned that if we only provided to residents someone would have to identify them and then folks around the food truck would say hey why do we have to pay for food when those people do not? It may create an issue?

Kvacek confirmed with Mike Nemunaitis the date of the event and his participation. He feels we will not have much support as his daughter and friends are in college now and we have always counted on 4-8 helpful high school volunteers running individual events and games. We would need to see if we can find some high school volunteers from Bville?.

A new flyer was crafted that looks great but had the incorrect day, times and stated food trucks: we will hold publishing until clarified. Ken asked Jackie to look at previous year's road signs to see if they can be upgraded to be reused this year.

Ken will reach out to Officer Morris to discuss these and other ideas.

Next meeting is scheduled for October 14, 2024, at Village Hall at 9am