

VILLAGE OF BENTLEYVILLE

Parks, Beautification and Facilities

COMMITTEE MINUTES

Monday July 09, 2024

9:00- 10:20 AM

Council Chambers

ATTENDEES

Ken Kvacek, Committee Chairman

Lisa Whitmyer, Council Committee member:

Matt Maistros, Service Director

Kathleen Esposito, GCOB representative

Robert Chafant, Council member

Kathleen Hale, Mayor

1. Review of prior months minutes

The minutes were reviewed at the previous council meeting. No comments from minutes.

2. Old Business

- State capital budget grant of \$100,000.00 and county grant for \$38,700.00 for Riverview park improvements. Committee discussed that previously they had provided suggestions on colors and finishes. The committee reviewed and recommended the following: Walls, Malibu Taupe; Roof, cedar shake black; Doors and trim, Raven Black; Bottom, Napa Valley Basalt; Top, Board and batten taupe; Ken to contact Jeff to provide final color recommendations.
- Members of the committee voice concerns over the work done at the park and look to discuss with the engineer if the contractor has completed all required work?
- Facilities review of service department building needs.
Lisa, Matt and Ken completed an annual review of all facilities. Service Director and Police Chief participated and a draft list of possible improvements was created. Matt has secured several bids for NOPEC grant projects. Matt and Travis have begun working on several of the items on the list. The committee will review list in detail at the upcoming meeting to prioritize and budget.
- We discussed the NOPEC grant funds and Matt stated the amount of NOPEC funds available is \$4,920.00. Matt has 1 quote for the basement door replacement \$3,000, 3 for the police garage doors ranging from \$6,000-\$8,000 and 2 estimates for the electric needs, \$3,200.00. The electric bid also included some additional electric work in the basement. Priority discussed was the electric and emergency door followed by the garage doors. Pending Mayor to proceed.
- Park and Village programs and events schedule:

- ✓ Cleveland Shakespeare Festival Show was Midsummer Night's Dream June 23 (was moved to St. Martin's)
 - ✓ Chagrin Valley Bocce League June 11-August
 - ✓ Booville Fall Family Fest October 27
 - ✓ Village Holiday Lighting December 1
- Replacement of three dead crabapple trees on Solon rd. The service department will remove the dead ones and plant the new ones as weather permits within the next 2 weeks.
 - We discussed the need to paint and flush the fire hydrants in the village. Matt has begun servicing of City of Cleveland hydrants by the service department, Matt discussed that he will be completing a report of the fire hydrants that are not functioning to report to City of Cleveland Water Department. Matt discussed they need to potentially borrow a piece of equipment to prepare hydrants for painting refresh. We discussed the service department cutting trimming grass around hydrants to improve appearance.
 - Several residents were advised to perform routine lawn maintenance out of the right of way. grass Hale notified the residents of their responsibility. Matt spoke with the Metro Parks service director and they are coordinating responsibilities. All are in compliance with performing maintenance.
 - Union Cemetery upkeep is required primarily drop wood collection and disposal. Kvacek and Maistros will walk the property to understand area and limitations of potential reopening of cemetery. Hale asked if there is room in the cemetery for additional burials and if the cemetery can be reactivated for village residents. Additional research would be necessary to discuss possibility of future internments. It was noted that we do not have the required equipment in the service department at this time.
 - Street identification sign assessment, paint poles as required. Matt is in process of identifying and replacing.
 - Cannon rd gravel pull off at corner of Cannon and Solon rd has been placed on the service department project list for this summer. It will be returned to grass since vehicles have parked on it which has caused road edge damage.
 - The Miles road guardrail requires replacement. Matt discussed with engineer and has asked for a quote from Auburn Fence, no estimate was obtained so Matt will seek additional quotes if necessary.
 - Matt has reviewed traffic control signs throughout village for positioning upright and luminosity. Matt to review and advise the potential cost and number to be replaced. Matt and the Chief have identified several signs that are being considered.

- Kvacek suggested that we consider a new design of the village logo. Thoughts to be potentially incorporated in the design may include and waterfalls reflective of seven plus waterfalls throughout the village, "Squaw" Rock Henry Church Jr. Rock, the millstone, Great Blue Heron etc. Kathleen Esposito suggested we speak with resident Joan Johnson, a painter to see if she would consider working with us. Lisa also knew of someone that may assist with the creation of a new logo. Idea is that we will consider the alterations for the upcoming centennial of the village. We discussed writing up a brief plan on our goals and Lisa plans on working on thoughts and ideas.
- We discussed the cleanliness of the carpeting in the village council meeting chambers since it was recently professionally cleaned. We reassess the condition and found that its appearance is satisfactory and there is no need to consider replacement at this time.
- Jackie has been working on updating the email resident list so that we can communicate with the residents instead of newsletter communication in a timely manner. We have not received an update as to the status of the newsletter or email database.
- Matt has formally advised the City of Solon of our interest in acquiring their surplus wood chipper. We have not heard the disposal time or anticipated cost; it is currently being reviewed by finance.

3. Additional discussion items

We discussed in detail that the Garden Club of Bentleyville has limitations in regards to what they are able to do. It was discussed that the village is in support and welcomes their work and suggestions. The Club will meet to further discuss plans and ideas and we will work together at managing current features and consider modifications and enhancements in the future.

- We received information regarding participation in the 250 year of the U.S. programming. We will discuss in more detail at an upcoming meeting.
- Yoga in the Park, Kvacek attempted to contact the instructor 3 times and have not heard back, we have also not received any comments of it not being held at the park. It appears the instructor and past participants as no interest and it will be removed from consideration.
- The Mayor stated that she is organizing a shredding day for the village and will open it up for use by village residents. She has not set a date and is working through the records retention program to identify records for disposal.

- The committee discussed the need for a grant writer for the village since we were not awarded a grant for the handheld police radios. Concerns over cost vs. reward were discussed and without assurance of return would not be recommending.

Next meeting is scheduled for August 12, 2024 at Village Hall at 9am