

VILLAGE OF BENTLEYVILLE

Parks, Beautification and Facilities

COMMITTEE MINUTES

Monday April 8, 2024

9:19- 10:16 AM

Council Chambers

ATTENDEES

Ken Kvacek, Committee Chairman
Lisa Whitmyer, Council Committee member: Absent
Alex Goetsch, Council Member
Matt Maistros, Service Director
Kathleen Esposito, GCOB representative: Absent
Chief Gabe Barone
Robert Chafant, Council member

1. Review of prior months minutes
The minutes were reviewed at the previous council meeting. No comments from minutes.
2. Old Business
 - State capital budget grant of \$100,000.00 and county grant for \$38,700.00 for Riverview park improvements. Rebid on park asphalt drive work yielded a low bid of 89K. Council requested the engineer to review restroom cost and advise if it was possible to complete the restroom portion with the remaining funds. Quote obtained from Jeff of 26,242-39,225 for restroom and a quote of 8,200 and 10,000 for excavation. Maistros received a tree removal quote of 1,100 vs. 4-5,000. Kvacek received a quote for excavation of 1,750.
 - The construction of the Riverview Parking lot replacement will commence in May and be completed by mid June. A preconstruction meeting will occur week 3 March with more specifics. The park will be accessible with limited interruptions that we will post during construction.
 - Chagrin River Street identification sign has been rebuilt and painted it will be replaced pending service department schedule. Matt to locate at northeast side of street.
 - Facilities review of service department building needs.
Lisa, Matt and Ken completed an annual review of all facilities. Service Director and Police Chief participated and a draft list of possible improvements was created. We discussed several items and Kvacek asked that the Chief, Service director and meeting attendees review the notes prior to the next meeting to discuss and prioritize the potential repairs and improvements.
 - We discussed the NOPEC grant funds and Matt stated the amount of NOPEC funds available is \$4,920, was asked to review basement door replacement, police garage

doors and electric needs. Matt is seeking additional quotes for the village hall entrance electric work.

Previously identified projects include:

Replacement of Exterior village hall outlet as well as the replacement of new energy efficient lights in the Village Hall entrance with recessed lighting under the front entrance way. The current wiring appears does not meet current code.

Consider replacing florescent lights in the police garage with LED panels.

Consider replacement of Police garage doors with new insulated doors.

Consider replacement of basement exit door.

- Park and Village programs and events schedule:
 - ✓ Cleveland Shakespeare Festival Show is Midsummer's Night's Dream June 23
 - ✓ Chagrin Valley Bocce League June-August
 - ✓ Yoga in the Park status, Kathleen Esposito to provide contact information of instructor. It was discussed that the Yoga instructor to charge attendees vs. personal donation of \$312.00 per month for 3 months. 20-30 attend each week.
 - ✓ Bocce Ball League start date not yet determined.
 - ✓ Booville Fall Family Fest October 27
 - ✓ Village Holiday Lighting December 1

- Replacement of three dead crabapple trees on Solon rd. The service department will remove the dead ones and plant the new ones in the spring. 3 were identified at a cost of \$185.00 each, which is less than previously quoted.

- We discussed the need to paint and flush the fire hydrants in the village. Matt will schedule servicing of City of Cleveland hydrants by the service department in the spring.

- Removal of redundant utility poles, inventory was completed by Kvacek and provided to Village Resident Doug Miller to communicate to utility department for prioritization. The utilities company has begun transferring lines and removing some of the redundant poles.

- Liberty rd. and chagrin river rd. resident will be advised to perform routine lawn maintenance out of the right of way. Maistros identified the ordinance regarding responsibility of homeowner's grass cutting. Hale was to be in contact with the residents. Matt stated that he did not believe these discussions had occurred.

- Union Cemetery upkeep is required primarily drop wood collection and disposal. Kvacek and Maistros will walk the property to understand the area and limitations of potential reopening of cemetery. Hale asked if there is room in the cemetery for additional burials and if the cemetery can be reactivated for village residents. Additional research would be necessary to discuss the possibility of future internments. It was

noted that we do not have the required equipment in the service department at this time.

- Street identification sign assessment, paint poles as required. Matt is in the process of identifying.
- Advise resident on Cannon rd. regarding leaving trash cans at the street 3-6 days post collection. It was discussed to write a policy and/or ordinance to address these concerns. Matt will speak with the owner or leave a note.
- Cannon rd. gravel pull off at corner of Cannon and Solon rd. has been placed on the service department project list for this spring or summer.
- Street guardrail assessment for damage and replacement is underway by the service department. The Miles Road guardrail requires replacement. Matt discussed it with engineer and has asked for a quote from Auburn Fence.
- Matt has reviewed traffic control signs throughout the village for positioning upright and luminosity. Matt to review and advise the potential cost and number to be replaced. We discussed Matt removing the pedestrians right of way on roads be removed since the ordinance was approved at the last meeting.
- Kvacek suggested that we consider a new design for the village logo, those in attendance agreed and suggested that we ask the GCOB to participate with suggestions. Thoughts to be potentially incorporated in the design may include and waterfalls reflective of seven plus waterfalls throughout the village, “squaw” Rock Henry Church Jr. Rock, the millstone, etc. Kathleen Esposito suggested we speak with resident Joan Johnson, a painter, to see if she would consider working with us. Lisa also knew of someone that may assist with the creation of a new logo.
- Updates on the progress of planning a new service complex with the Metro Park. Hale will check on any updates. No updates are available at this time.
- The Solon to Chagrin rails to trails project has begun in Solon. Trees and shrubs are being removed in the right of way in March for preparations of multipurpose path. The Bentleyville to Chagrin portion to be completed by MetroParks within 12 months of Solon work completion.
- We discussed the current status of the cleanliness of the carpeting in the village council meeting chambers. New dirt and stains are present. Maistros stated that he would ask the new cleaning crew to clean the carpeting. It was brought-up up that we should

consider replacing the carpeting throughout village hall. Matt received a quote of over \$875.00 for the cleaning. After cleaning we will reassess the condition. Suggestions included replacing the carpet with laminate flooring, but it was noted that this would increase the sound, Kvacek suggested that if were to replace that we would consider the cost and material selection such as carpet squares that allow for damaged or soiled sections to be replaced easily. Matt to measure the square foot of each room to secure an estimate.

- Maistros suggested that we consider replacement of some holiday lights, so they are consistent in color and replace all lights on the park pavilion. Matt to measure lengths needed for the park pavilion.
- The service director noted that the culvert cleaning was well done, and they will continue to monitor with period maintenance.
- We discussed asking residents to clean the right of way of trash and debris. Ken to speak with Jackie regarding email list if it has been updated so that we can communicate with the residents instead of newsletter communication. If a newsletter is published, we will include information for residents.

3. New Business

Ken asked if the service department can repair the dislodged curbing in front of village hall.

Maistros suggested we consider adding additional surface material on the Bocce court. Kvacek to check to identify if funds are available from Bocce League.

Matt has formally advised the city of Solon of our interest in acquiring their surplus woodchipper. We have not heard the disposal time or anticipated cost. Matt noted that residents are placing sticks out on lawns already. He feels that he would not have disposal accommodations without the chipper.

4. Additional discussion items

The Chagrin History Center has provided Adamson Bentleys Desk on loan to the Village. It was picked up by the service department and placed in the front hallway.

The service department restored the sign at the Riverview Park entrance and replaced it. We received positive comments on its improved appearance. Good job to the service department.

Kathleen Esposito reported that the Garden Club will be purchasing and planting annuals at Village Hall this spring and are requesting \$400.00 for this purchase.

The GCOB will also be purchasing additional perennials at the Club's daffodil planting area on Solon rd. and they will cover the cost of this activity.

We received information regarding participation in the 250 years of the U.S. programming. We will discuss it in more detail at an upcoming meeting.

We received and reviewed information from the Cuyahoga County Board of health with guidelines for village community events.

We will be applying for a community programming from NOPEC

Next meeting is scheduled for May 13, 2024, at Village Hall at 9am