

VILLAGE OF BENTLEYVILLE

COUNCIL MEETING AMENDED AGENDA FEBRUARY 21, 2024 7:00 P.M.

CALL TO ORDER BY MAYOR:

ALLEGIANCE TO THE FLAG:

ROLL CALL: 0:00:49

<input checked="" type="checkbox"/> Kathleen Hale, Mayor	<input type="checkbox"/> Lisa Whitmyer	<input checked="" type="checkbox"/> Alex Goetsch
<input checked="" type="checkbox"/> Robert Chalfant	<input checked="" type="checkbox"/> Terry Hemmelgarn	<input checked="" type="checkbox"/> Ken Kvacek
<input checked="" type="checkbox"/> Ryan Rubin		
<input checked="" type="checkbox"/> Charles Nemer, Law Director	<input checked="" type="checkbox"/> Jeff Filarski, Engineer & Building Official	
<input checked="" type="checkbox"/> Gabe Barone, Police Chief	<input checked="" type="checkbox"/> Matt Maistros, Service Director	

CLERK: A Motion to accept prior written minutes and audio recording of the January 17, 2024, Council meeting.

Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: abstain; Kvacek: Yes ; Rubin: Yes ; Whitmyer: absent

MAYOR'S REPORT: 0:02:31 Maple Street project detour signs will be altered so they are clearer. New detour signs will be put up in June for the bridge project. 30 Days' notice will be given prior to the signs going up. The detours will be posted on the Chagrin Falls website. Cleaning service providers have been interviewed. There are \$6,000 budgeted for this purpose. Mayor would like Council to weigh in. Council requested copies of the budget. Mr. Kvacek expressed concerns that there is not transparency with regard to the budget. Mr. Goetsch also expressed concerns that information has not been provided. Ms. Most indicated that there are reports provided through year end. Trash pickup signs were put out this week to remind residents that garbage pick up will be delayed for President's Day.

FISCAL OFFICER: 0:11:00 Ms. Most stated that newly formatted financial reports were distributed to Council for year end 2023. The reports look a little different than what they are accustomed to. These reports are generated right out of the UAN software application. Ms. Most explained the "Final Appropriation" column in the "Appropriation Status" report is the budgeted amount. There are separate reports for revenue. Council members asked additional questions. Mr. Hemmelgarn suggested members of Council give these reports a try and adjust as needed. Mr. Goetsch asked if it would be possible to add YTD figures from prior years to the reports just for comparison for both revenue and expenses. Ms. Most agreed to look into that. Mr. Goetsch suggested having an hour-long finance meeting in the next month or so to go over these reports. Mr. Kvacek had a question about fund 4101 where the report lists a pooled balance amount of 53,531.06 and final appropriations of 155,000.00 in capital projects for 2023. Ms. Most agreed to look into it for further explanation. Mr. Kvacek asked that the additional reports be explained column by column. Mr. Kvacek noted during the finance committee meeting that the report "Cash Balances and Outstanding Obligations" indicates a higher than normal balance in the general operating checking account which does not earn significant interest. He wanted to make sure Ms. Most monitored this and had the authority to transfer funds to the Money Market account so that the interest may be realized. The amount suggested was approximately \$250,000 to keep in the checking account at any given time.

BUILDING INSPECTOR'S REPORT: 0:27:44 Rumor of a new build on Miles Road by Winding River. No plans received to date.

ENGINEER'S REPORT: 0:30:17 Mr. Goetsch asked if anything can be done to strengthen the road due to the additional traffic on Holbrook as a result of the detour. Mr. Filarski agreed to look into it. Additional discussion ensued regarding Franklin Road paving. Mr. Kvacek asked about whether the resurfacing for Miles Road includes the entire stretch and Mr. Filarski said yes. Sulphur Springs Drive reconstruction will take place this year. Traffic will be maintained on Miles Road. The Village will be responsible to maintain the light. Mr. Filarski said there are some additional road projects planned for this year with the funds from the County.

CHIEF'S REPORT: 0:37:55 There are questions about the additional costs to upfit the cars. The budget will need to be amended to include an additional 14,000 for the additional car. There is an additional 4,500, but the Chief said the 14,000 includes that additional cost. This will need to be an ordinance to amend the budget prepared for the meeting in March.

SERVICE DEPARTMENT REPORT: 0:53:31 Mr. Maistros explained that the backhoe loader will cost around 35,000. This will be extremely useful for loading salt faster and safer. This will be a long-term piece of equipment for the Village. Mr. Goetsch said 40,000 should be the amount transferred from the General Fund so any additional expenses may be covered.

Mr. Maistros then turned to the leaf vacuum issue. Used leaf vacuums are not a viable option. Financing may be an option. Mr. Maistros mentioned that residents complimented the leaf pick up this year. His point being that the residents seem to appreciate and value the service. The old machine may be useful to a landscaping company and may sell for 10,000 to 15,000. Delivery on a new machine is likely around 6 months which means it would need to be ordered in April. Mr. Maistros will collect information and find out if there are any machines available on the state bid contract. Mr. Maistros will present what he finds so Council will know how to proceed at the March Council meeting.

Mr. Kvacek asked about borrowing a speed sign for Hollbrook, the Chief said after looking into it he determined it was not a good idea. Purchasing a sign would be a better option. He will do whatever Council wants.

COMMITTEE REPORTS: 1:17:53

- **Streets and Safety Committee Report** Nothing additional to report.
- **Finance, Grants, Insurance Committee Report** February was a strong month. Ms. Most will reach out to RITA to find out if there are any unpaid balances from residents and will report back.
- **Planning and Zoning Commission Report** Did not meet.
- **Park, Facilities, Beautification Committee Report** Nothing to add to report. Some discussion surrounding the upcoming eclipse.
- **Utilities Committee Report** Did not meet

PUBLIC COMMENTS (May be limited to no more than 5 minutes) 01:22:33

OLD BUSINESS: 1:22:42

NEW BUSINESS:

2024-05 **An Ordinance for the payment of bills in the month of February 2024 in the amount of \$80,706.90 and declaring an emergency.**

Motion to adopt by Ryan Rubin, second Alex Goetsch,
Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: Yes ; Kvacek: Yes ; Rubin: Yes ; Whitmyer:
absent

Motion to suspend the three-reading rule by Ryan Rubin, second Alex Goetsch,
Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: Yes; Kvacek: Yes ; Rubin: Yes ; Whitmyer:
absent

2024-06 A Resolution authorizing the mayor to enter into a contract with Geauga Highway Company, in an amount not to exceed \$89,657.63 for the Riverview Park Improvements and declaring an emergency.

Motion to adopt by Ryan Rubin, second Bob Chalfant,
Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: Yes; Kvacek: Yes; Rubin: Yes; Whitmyer:
absent

Is there anything left of the county and state grant money? There is about 9,800. Mr. Kvacek asked if they may consider the bathroom if there are funds left. Mr. Hemmelgarn suggested that if there is grant money left over now would be the time to add the bathroom with no out of pocket expense. This is a shelter house bathroom. The project came in under expected costs. Mr. Goetsch said if there is grant money left he would be in favor of doing it. Mr. Filarski said if the cost is under 50,000 he would not need to get bids. The job would need to be finished by June 30th to qualify for the state funding.

Motion to suspend the three-reading rule by Ryan Rubin, second Bob Chalfant,
Roll call: Chalfant: Yes; Goetsch: Yes ; Hemmelgarn: Yes ; Kvacek: Yes ; Rubin: Yes ; Whitmyer:
absent

Vote to bring Resolution 2024-03 back on the agenda from being tabled.

Motion to remove from the table by Ryan Rubin, second Bob Chalfant.

Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: Yes; Kvacek: Yes; Rubin: Yes ; Whitmyer:
absent

2024-03 A Resolution authorizing the mayor to enter into a contract with Lexipol for use by the Police Department and declaring an emergency.

Motion to adopt by Ryan Rubin, second Bob Chalfant,
Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: Yes; Kvacek: Yes; Rubin: Yes; Whitmyer:
absent

Chief wanted to make sure that the village takes advantage of the 10% discount on insurance premiums from Tokio Marine offered as a result of the use of Lexipol. The Chief agreed to follow up on this.

Motion to suspend the three-reading rule by Ryan Rubin, second Bob Chalfant,

Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: Yes; Kvacek: Yes; Rubin: Yes; Whitmyer: absent

MOTIONS: 1:37:46

Motion by Ryan Rubin, seconded by Terry Hemmelgarn, to allow Mr. Filarski to move forward with advertising for bids for a shelter bathroom at Riverview park.

Roll call: Chalfant: Yes; Goetsch: Yes; Hemmelgarn: Yes; Kvacek: Yes; Rubin: Yes; Whitmyer: absent

COMMENTS FROM THE FLOOR:

MOTION TO ADJOURN: 1:42:56

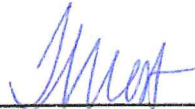
Voice vote: Unanimous

Meeting was adjourned at 8:45 pm.

Respectfully submitted,



Ryan Rubin
President of Council



Tammy Most
Fiscal Officer