

VILLAGE OF BENTLEYVILLE

Parks, Beautification and Facilities

COMMITTEE MINUTES

Wednesday December 11, 2023

9:05- 9:55 AM

Council Chambers

ATTENDEES

Ken Kvacek, Committee Chairman

Matt Maistros, Service Director

Kathleen Esposito, GCOB representative: Absent

Kathleen Hale, Council Committee Member:

Bob Chalfant, Resident member

Chief Gabe Barone, Police Chief

Alex Goetsch, Council Member

1. Review of prior months minutes

The minutes were reviewed at the previous council meeting. No comments from minutes.

2. Old Business

- State capital budget grant of \$100,000.00 and county grant for \$38,700.00 for Riverview park improvements. Bids for the project exceeded estimates. The engineer was asked to review project and offer recommendations on how to modify the project to meet the funding. We await the engineer revisions and advice.
- Millstone: The GCOB selected and purchased a tree that was planted behind the Millstone by the service department. Wording for the signage is being written. Street identification sign needs to be replaced pending the engineer comments. Kvacek purchased and donated a solar powered floodlight for the Millstone and resident Margo Walker supplied a decoration for the Holidays.
- Facilities review of service department building needs.
We will complete an annual review of all facilities with members of committee and Mayor invited to complete review. Service Director and Police Chief to review and be prepared to offer suggestions on required repairs and improvements.
- We discussed the need to identify if any NOPEC grant funds are expiring and that we should benefit from ensuring funds will be utilized. Hale indicated that she will check on expiring funds and we identify if any purchase will qualify.
Several electric and lighting projects have been previously identified: including the exterior of village hall outlets as well as the replacements of new energy efficient lights in the Village Hall entrance and potentially recessed lighting under the front entrance way.
Other potential projects to be considered include:
Consider conduit to run electric for holiday lighting on the Solon rd bridge.
Consideration if power can be provided on the west side of Solon Rd for Holiday lighting.
Currently there is over \$3,800 of NOPEC energy funds available. Matt will seek an

additional quote for the improvements a for village hall lighting. In addition Matt is looking for estimates to replace the village hall basement emergency exit door. The Chief requested that we look to lights in the police garage. 2 bulbs need to be replaced and the chief asked if we should consider replacing lights with LED panels.

- Park and Village programs and events schedule:

Holiday Lighting November 26, 6:00 pm-7pm was successful with approximately 75 in attendance. Thanks to GCOB members for cookie donations, Thanks to Mariann Kvacek, Kathleen Hale, Kathleen Esposito, Carol Trapp, Jan Kepple and members of the police department including Chief Barone, Sergeant John Manson, Officers Jennifer Morris, Sara Hoover and Jackie Papa for their support and efforts for the event.

- Replacement of two dead crabapple trees on Solon rd. Matt has located local inventory of replacement trees at the Gates Mills Nursery, cost quoted was approximately \$280.00. The service department will remove the dead ones and plant the new ones in the spring.
- We discussed the need to paint and flush the fire hydrants in the village. Matt will schedule servicing of City of Cleveland hydrants by the service department in the spring to avoid possible hydrant freezing.
- It was suggested and discussed to consider purchase of LED solar panel lighting be obtained for the Millstone. Matt will check into the cost and will advise.
- A resident is interested in returning lawn/green space to pasture areas and not to cut their grass. It was suggested that we create guidelines. Additional research is necessary.
- Capital and budget requirements for Service Department were discussed by Matt and Ken and were provided to Hale for the 2024 budget.
- Removal of redundant utility poles, inventory was completed by Kvacek and provided to Village Resident Doug Miller to communicate to utility department for prioritization. No updates
- Liberty rd resident and others will be advised to perform routine lawn maintenance in the right of way. Matt and Ken identified the ordinance regarding responsibility of homeowners grass cutting. Hale will be in contact with the residents.
- Union Cemetery upkeep is required primarily drop wood collection and disposal. No update
- Street identification sign assessment, paint poles as required
- Advise resident on Cannon rd regarding leaving trash cans at the street 3-6 days post collection. In addition Matt noted that folks are placing trash receptacles in the street during snow events. It was discussed to write a policy and or ordinance to address these

concerns. Matt will speak with the owner or leave a note asking them to remove trash cans in a more timely fashion since it has persisted.

- Cannon rd pull off made of gravel at corner of Cannon and Solon rd is unsightly, and folks using this pull off have damaged the road edge. This has been communicated to the village engineer. It was recommended to consider restoring this area to grass to eliminate further road damage. This was referred to streets committee which agreed and it will be placed on project list for this spring or summer for the service department.
- Street guardrail assessment for damage and replacement is underway by service department.
- Review of traffic control signs throughout village for positioning upright and luminosity. The Chief also noted some signs require replacement. Kvacek asked Matt to review and advise the potential cost and number to be replaced. If there is redundancy then we should consider elimination.
- Kvacek suggested that we consider a new Design of the village logo, further discussion is required.

3. New Business

Matt indicated that he has not heard any updates on the progress of planning a new service complex with the Metro Park. Hale stated that she will check if any updates and when the current lease extension is up for renewal. Ken suggested that she review the minutes of the board of the metro parks if there has been any further discussion.

Matt asked if we have continues to pay the bill for the water dispenser at the service garage since it was removed many months ago. Ken asked that he follow up with Tami to verify nonpayment. The service department would rather purchase bottled water for the department.

4. Additional discussion items

Hale asked if there is room in the cemetery for additional burials and if the cemetery can be reactivated for village residents. The village owns the property, it is noted as a cemetery, there are current historic graves but believes that there is additional space. Additional research would be necessary to discuss possibility of future internments.

