

# VILLAGE OF BENTLEYVILLE

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## **Parks, Beatification and Facilities COMMITTEE MINUTES**

Wednesday November 13, 2023

9:02- 9:40 AM

Council Chambers

### **ATTENDEES**

Ken Kvacek, Committee Chairman

Matt Maistros, Service Director

Kathleen Esposito, GCOB representative: Absent

Kathleen Hale, Council Committee Member: Absent

Bob Chalfant, Resident member

Chief Gabe Barone, Police Chief

Alex Goetsch, Council Member

#### **1. Review and approval of prior months minutes**

The minutes were reviewed at the previous council meeting..

#### **2. Old Business**

- State capital budget grant of \$100,000.00 and county grant for \$38,700.00 for Riverview park improvements. Bids for the project exceeded estimates. The engineer was asked to review project and offer recommendations on how to modify project to meet the funding. We await the engineer revisions and advice.
- Millstone: The GCOB selected and purchased a tree to be planted behind the Millstone by the service department. Wording for the signage is being written. Street identification sign needs to be replaced pending the engineer review.
- Facilities review of service department building needs.  
We will complete an annual review of all facilities with the service director to be completed prior to year end.
- We have discussed several electric and lighting projects including the exterior of village hall outlets as well as the replacements of new energy efficient lights in the Village Hall entrance and potentially recessed lighting under the front entrance way.  
Other potential projects to be considered include:  
Consider conduit to run electric for holiday lighting on the Solon rd bridge.  
Consideration if power can be provided on the west side of Solon Rd for Holiday lighting. Currently there is over \$3,800 of NOPEC energy funds available. Matt will seek an additional quote for the improvements a for village hall lighting. In addition Matt is looking for estimates to replace the village hall basement emergency exit door. The chief requested that we look to lights in the police garage. 2 bulbs need to be replaced and chief asked if we should consider replacing lights with LED panels.
- Park and Village programs and events schedule:

Holiday Lighting November 26, 6:00 pm-7pm

- Replacement of two dead crabapple trees on Solon rd. Matt has not been able to find local inventory of replacement trees. The service department will remove the dead ones and plant the new ones when specimens are located.
- We discussed the need to paint and flush the fire hydrants in the village. Matt will schedule service of City of Cleveland hydrants by the service department.
- It was suggested and discussed to consider purchase of LED solar panel lighting be obtained for the Millstone. Matt will check into the cost and will advise.
- A resident is interested in returning lawn/green space to pasture areas and not to cut their grass. It was suggested that we create guidelines. Additional research is necessary.
- Capital and budget requirements for Service Department should be submitted soon for the 2024 budget. This would include funds for Village Hall improvements and repairs.
- Booville went very well with record attendance. Thanks to resident volunteers and the donations of pumpkins from the Chagrin Valley Jaycees.
- Removal of redundant utility poles, inventory was completed by Kvacek and provided to Village Resident Doug Miller to communicate to utility department for prioritization. No updates
- Liberty rd resident and others will be advised to perform routine lawn maintenance in the right of way. Matt and Ken identified the ordinance regarding responsibility of homeowners grass cutting.
- Union Cemetery upkeep is required primarily drop wood collection and disposal. No update
- Street identification sign assessment, paint poles as required
- Advise resident on Cannon rd regarding leaving trash cans on street/ 3 days post collection. Matt to speak with the owner or leave a note asking them to remove trash cans in a more timely fashion since it persists.
- Cannon rd pull off made of gravel at corner of Cannon and Solon rd is unsightly. It was recommended to consider restoring this area to grass. This was referred to streets committee and will be placed on project list for the service department.
- Street guardrail assessment for damage and replacement is underway
- Review of traffic control signs throughout village for positioning upright and luminosity. The Chief also noted some signs require replacement. Kvacek asked Matt to review and advise
- Kvacek suggested that we consider a new Design of the village logo, further discussion is required.

### 3. New Business

- Holiday lighting event is on November 26 and preparations for installing holiday lighting are underway to be completed prior to event. An inventory of gifts was done with more required to be purchased. Volunteers are needed. Esposito will seek volunteers from

the GCOB for this event to set up, obtain cookies and beverages. GCOB is decorating village hall on 11/15.

- A project to clean Henry Church Jr. Rock is being coordinated by the Metro Park and Chagrin History Center.

#### 4. Additional discussion items

Next meeting is scheduled for December 11, 2023 at 9:00 AM at Village Hall