

VILLAGE OF BENTLEYVILLE

Parks, Beatification and Facilities

COMMITTEE MINUTES

Wednesday October 9, 2023

9:20- 10:00 AM

Council Chambers

ATTENDEES

Ken Kvacek, Committee Chairman

Matt Maistros, Service Director

Kathleen Esposito, GCOB representative: Absent

Kathleen Hale, Council Committee Member: Absent

Bob Chalfant, Resident member: Absent

Chief Gabe Barone, Police Chief

Alex Goetsch, Council Member

1. Review and approval of prior months minutes

The minutes were reviewed and approved.

2. Old Business

- State capital budget grant of \$100,000.00 and county grant for \$38,700.00 for Riverview park improvements .The Engineer has sent out the project for bid and bids totaled \$186,473. After discussions with the engineer and obtaining another quote for the rest room the engineer will revise the project estimates and advise council for further discussion. Hale had mentioned that she has heard request for a pickle ball court in the village. If we proceed with the asphalt work at the park. Ken will ask the engineer to consider adding 2 lined courts. Ken will identify possible nets if this is completed.
- Flag Pole project is complete with LED lighting cost would be applied to NOPEC grant.
- Millstone on the Overlook and Solon rd triangle, The GCOB will recommend a tree to be planted behind the Millstone. Wording for the signage is being written. Street identification sign needs to be replaced pending the engineer review.
- Facilities review of service department building needs.
No updates were received.
We will complete an annual review of all facilities with the service director to be completed by year end.
- We discussed potential additional electric and lighting projects including the exterior of village hall outlets as well as the replacements of new energy efficient lights in the Village Hall entrance and potentially recessed lighting under the front entrance way. Other potential projects to be considered include:
Consider conduit to run electric for holiday lighting on the Solon rd bridge.
Consideration if power can be provided on the west side of Solon Rd for Holiday lighting.
Currently there is over \$3,800 of NOPEC energy funds available. Matt will seek an additional quote for the improvements a for village hall lighting. In addition Matt is looking for estimates to replace the village hall basement emergency exit door. The

chief requested that we look at lights in the police garage. 2 bulbs need to be replaced and chief asked if we should consider replacing lights with LED panels.

- Park and Village programs and events schedule:

Yoga in park Mid May-continuing for the time being Tuesdays 12-1

BooVille October 29, 4:30-6:30pm

Village Trick or Treat October 31, 6:00-8:00 pm

Holiday Lighting November 26, 6:00 pm-7pm

- Fall planting scheduled to replace two dead crabapple trees on Solon rd south and north of the Solon road bridge. Maistros will identify the number and will seek estimates for the potential of these trees to replace the missing trees. Kvacek spoke with Loews garden center and established what trees are needed and they are trying to locate them. Matt will contact Gates mills nursery to check their inventory. We plan on planting in the fall and that the service department will remove the dead ones and plant the new ones. The specimen for the crabapple trees is Adirondack.
- We discussed the need to survey the fire hydrants in the village and who has responsibility for painting of the fire hydrants. Matt will contact the Village engineer to confirm village responsibility of City of Cleveland hydrants.
- Service department purchase and installed new sickle bar for road side cutting.

3. New Business

- We discussed that Halloween will be scheduled for October 31 from 6-8pm, the Chief will ask Jackie to post on website and have police coverage.
- Capital and budget requirements for Service Department should be submitted soon for the 2024 budget. This would include funds for Village Hall improvements and repairs.
- BooVille prep: trail cut, fire wood, post signage completed, Jackie signage update completed, volunteers, and Truck and police cars. Esposito will seek GCOB volunteers for this event. We discussed details of the event and action items. Ken to send email regarding volunteers and supplies needed.
- Holiday lighting prep prior to Nov. 26, volunteers, gifts, Santa Ok. Esposito will seek volunteers from the GCOB for this event.
- Removal of redundant utility poles, inventory was completed by Kvacek and provided to Village Resident Doug Miller to communicate to utility department for prioritization.
- Liberty rd resident discussion has not happened as of yet. The discussion is that we are currently cutting a large amount of grass on both sides of liberty rd that are out of the right of way routine lawn maintenance. They will continue to cut

for the remainder of the season or until a discussion takes place. An additional parcel was identified on Chagrin River and was discussed. Matt and Ken identified the ordinance regarding responsibility of homeowners grass cutting.

- Union Cemetery upkeep is required primarily drop wood collection and disposal.
- Street identification sign assessment, paint poles as required
- Note to resident on Cannon rd regarding leaving trash cans on street/ 3 days post collection Matt to speak with the owner or leave a note asking them to remove trash cans in a more timely fashion if it persists.
- Cannon rd pull off made of gravel at corner of Cannon and Solon rd is unsightly and Matt indicated no reason to retain, Kvacek asked Police chief and the village engineer and they see no reason to keep in its current state. It is recommended to consider restoring this area to grass. This was referred to streets committee.
- Street guardrail assessment for damage and replacement
- Review of traffic control signs throughout village for positioning upright and luminosity. The Chief also noted some signs require replacement. Kvacek asked Matt to review and advise
- Kvacek suggested that we consider a new Design of the village logo, further discussion is required.
- Matt recommended that we end our current agreement with our service department clothing supplier and to sign a new agreement with Cintas for work pants, purchase t shirts for the employees that are reflective and to consider the village paying for work boots. Kvacek contacted resident Dom Nola to assist with boots. Matt has determined that we will save money from the current budget which would offset the purchase of boots and jackets.

4. Additional discussion items

- It was suggested and discussed to consider purchase of LED solar panel lightening be obtained for the Millstone. Matt will check into the cost and will advise.
- Hale suggested that she had heard that some residents (one on Solon Rd) are interested in returning Lawn/green space to pasture areas and not to cut their grass. No Mow May was discussed and suggested that we look into this to create guidelines and appropriate plantings. Additional research is necessary.

Next meeting is scheduled for November 13, 2023 at 9:00 AM at Village Hall

- Next meeting agenda item: The Chagrin Falls Historical Society has recently received a donation of the Village of Bentleyville's founder Adamson Bentley desk and they are asking us if we would like to have a loan of the desk to display at Village Hall. It is currently on display at the museum until December and we did not discuss.