

# VILLAGE OF BENTLEYVILLE

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## Parks, Beautification and Facilities

### COMMITTEE MINUTES

Wednesday June 12, 2023

9:07- 10:22 AM

Council Chambers

#### ATTENDEES

Ken Kvacek, Committee Chairman

Matt Maistros, Service Director

Kathleen Esposito, Garden Club President and committee representative

Tami Munson, Garden Club representative

Kathleen Hale, Council Committee Member: Absent

1. Review and approval of prior months minutes  
The minutes were reviewed and approved.
2. Old Business
  - State capital budget grant of \$100,000.00 and county grant for \$38,700.00 for Riverview park improvements was discussed. The engineer estimates total project cost not to exceed \$148,000. Remaining potential village expense of \$9,300.00.  
The Engineer stated that we have not received county funds at this time but should be arriving soon. The engineer is preparing bid documents and asked that the committee to consider reviewing colors and finishes of the rest room. There are two of these restrooms close by. One is located across from the polo fields installed by Moreland hills and one at Holbrook Hollows that can be visited for ideas. The engineer contacted the ODNR to submit an application and they stated that an impact study would not need to be completed. A survey will need to be completed and is being scheduled.
  - Flag Pole project is nearly complete. All shrubs, stones and bricks were removed and grass will be planted in the area this week until such time that additional asphalt will be placed reducing the size of the circle to reduce the issue of the plow truck damage during the winter. Matt will acquire 1-2 ground mount LED lights or flag pole mounted LED lamp soon and will install. Consideration of a larger US flag to be purchased and installed after lighting is obtained. The service department did a fine job. The shrubs were retained and will be reused at village hall and at the base of the pine trees on Overlook and Solon road village owned property. LED lighting would be applied to NOPEC grant.
  - In addition we discussed front sign area. The service department and the garden club did a great job. The service department completed the removal of 3 overgrown evergreens and made repairs of the retaining wall of the garden sign bed. The Bentleyville Garden Club cleared weeds of this bed and completed plantings. The service department installed fresh mulch.
  - The Mayor had requested an ad hoc committee be formed to discuss the location of the millstone and the signage. This committee; "historic committee" has completed their

recommendation and these were presented and discussed by those attending. The recommendation was to place the Millstone on the Overlook and Solon rd triangle. All were in agreement and Matt will schedule the clearing of brush and dead wood soon to prepare the site. Kvacek will contact the homeowners of the actual Bentley millstone and ask if they will consider trading stones prior to installation. The actual stone is located at 8 water street Chagrin Falls. Attendees recommended that we plant a ground covering to reduce maintenance cost. The garden club will identify ground cover suggestions.

- We also reviewed the Overlook and Solon rd triangle, owned by the village, and discussed the need to repair the retaining wall. The wall will be reconstructed and deadwood and scrub brush would be removed. Also noted was the repair of the street sign at this intersection. The village engineer provided exact dimensions and aerial photos of the owned parcel.
- We also discussed acquiring river rock to be placed in front of the retaining walls at daffodil hill and the overlook and solon road triangle planting areas. This would significantly improve the appearance of these areas.
- Facilities review of service department building needs.  
The committee concluded that the Village intends to maintain its current services and the Village Engineer, Mayor and Service Director met with the Metro Parks planning department to discuss the needs of the Village and service department. The village communicated the desire to stay at the current location and consider incorporation into their preliminary plans. It is estimated that this project would be 2-3 years prior to completion.
- Street side clean up of drop wood. Kvacek requested that the service department pay special attention to removal of tree and stick debris from the road sides. The service director will continue work on these areas with emphasis on removing debris from properties with culverts.
- We discussed potential additional electric and lighting projects including the exterior of village hall outlets as well as the replacements of new energy efficient lights in the Village Hall entrance and potentially recessed lighting under the front entrance way. Other potential projects to be considered include:  
Consider conduit to run electric for holiday lighting on the Solon rd bridge.  
Consideration if power can be provided on the west side of Solon Rd for Holiday lighting. Currently there is over \$3,000 of NOPEC energy funds available. Matt will review these projects and obtain estimates for further discussion.
- Summer Park and Village programs and events have been scheduled:  
  
Chagrin Valley Bocce Ball league June 13- Aug 27  
Yoga in park Mid May-end of Aug Tuesdays 12-1

Shakespeare in Park July 21 7:00pm (note date change)  
BooVille October 29, 4:00-6:00pm  
Holiday Lighting November 26, 6:00 pm-7pm

- Kvacek noted that there were at least two dead crabapple trees that need to be replaced on Solon rd. Replacement of 3 crabapple trees on Solon rd south and north of the Solon road bridge. Maistros will identify the number and will seek estimates for the potential of these trees to replace the missing trees. Kvacek will send a picture of the trees in bloom to match the trees that require replacement. It was suggested that we consider planting in the fall.
- River view Park Bocce Ball court status. The bocce league has been operating with 4 games per day throughout the week, during summer months, involving 20 teams and hundreds of people for the last 9 years. This is the number 1 activity of use at the park. The current court requires some resurfacing to match the River Run Park court. The court is 11 by 60 feet or 660 sq feet and would benefit from a 1 inch of Har Tru surface. The service director has consulted with the Chagrin Falls Service department on their installation and found that they have not had to alter or add additional material since it was originally constructed. The director secured an estimates of the quantity needed at a cost of \$400.00. The Chagrin Valley Bocce league will pay the cost of the material and the service department will install. Matt hopes that this will be completed in the next 2 weeks.

### 3. New Business

- We discussed the need to survey the fire hydrants in the village and who has responsibility for painting of the fire hydrants. Matt will contact the Village engineer to confirm village responsibility of City of Cleveland hydrants. We know that the Chagrin water hydrants are the responsibility of the Village of Chagrin Falls water department. Chagrin Water is provided to residents on the north side of Chagrin River rd.

### 4. Additional discussion items

- Based on the discussion of the enhancements of the Overlook and Solon rd village owned property a discussion ensued in regards to the difficulty in snow plowing on overlook and the need of maintenance on the rd. It was suggested that this be referred to the Streets and Safety committee for their review and consideration. Perhaps the village engineer will review the current condition of this private rd.

Next meeting is scheduled for July 10, 2023 at 9:00 AM at Village Hall