

VILLAGE OF BENTLEYVILLE

Parks, Beatification and Facilities

COMMITTEE MINUTES

Wednesday May 8, 2023

9:03- 9:59 AM

Council Chambers

ATTENDEES

Ken Kvacek, Committee Chairman

Robert Chalfant, Resident Member

Matt Maistros, Service Director

Kathleen Esposito, Garden Club President and committee representative

Ryan Rubin, Councilman

Alex Goetsch, Councilman

Kathleen Hale, Council Committee Member: Absent

1. Review and approval of prior months minutes
The minutes were reviewed and approved.
2. Old Business
 - State capital budget grant of \$100,000.00 and county grant for \$38,700.00 for Riverview park improvements was discussed. The engineer estimates total project cost not to exceed \$148,000. Remaining village expense of \$9,300.00. The Engineer requested that we motion to authorize the Village Engineer to prepare the plans and specifications and advertise for bid for the Riverview Park Improvements. The committee discussed and recommended to proceed with the motion at the next meeting.
The service director asked if there was a budget for toilet paper for the restroom. Kvacek explained that the village is currently paying a monthly fee for rental of a port a john and the cost savings of eliminating this cost would be more than enough to cover the cost of hand cleaner and toilet paper.
 - Flag Pole project was discussed with regards to the current plan and estimate of \$3,500. Matt found no plan or file. The committee discussed and visited the flag pole. It was suggested that the flag pole be relocated to the front of Village Hall. This would reduce significant cost while allowing the flag pole bed to be reduced in size. The service director stated that he would remove the stone wall and bricks and retain, preserve the shrubs and replant grass in the area until such time that additional asphalt will be placed reducing the size of the circle to reduce the issue of the plow truck damage during the winter. The flag pole would be easily accessible, visible from the street and easily illuminated.
 - The Mayor had requested an ad hoc committee be formed to discuss the location of the millstone and the signage. This committee; "historic committee" has been organized and intends to meet with its recommendations prior to the next meeting.
 - Facilities review of service department needs.
The committee concluded that the Village intends to maintain its current services and the Village Engineer contacted the MetroParks planning department to schedule a

meeting to discuss the needs of the Village and service department. We understand that the Village Engineer spoke with the MetroParks and they stated that they will meet in the future. A meeting is in scheduling phase.

- We discussed potential additional electric and lighting projects including the exterior of village hall outlets as well as the replacements of new energy efficient lights in the Village Hall entrance. Additional electric projects would be considered at the park and Consider conduit to run electric for holiday lighting on the Solon rd bridge. Consideration if power can be provided on the west side of Solon Rd for Holiday lighting. The previous service director estimated that required budget was \$3,800.00 currently there are over \$3,000 of NOPEC energy funds available. Matt will review these projects and obtain estimates for further discussion.

- Summer Park and Village programs and events have been scheduled:

Chagrin Valley Bocce Ball league June - Aug
Yoga in park Mid May-end of Aug Tuesdays 12-1
Shakespeare in Park July 23rd 2:00pm
BooVille October 29, 4:00-6:00pm
Holiday Lighting November 26, 6:00 pm-7pm

3. New Business

- Street side clean up of drop wood. Kvacek requested that the service department pay special attention to removal of tree and stick debris from the road sides since we have had a significant amount of downed trees and sticks from recent storms. Matt and Kvacek conducted a drive through the village to review problem areas. The service director will begin work on these areas with emphasis on removing debris from properties with culverts.
- Kvacek noted that there were at least two dead crabapple trees that need to be replaced on Solon rd. Replacement of 2-3 crabapple trees on Solon rd south and north of the Solon road bridge. Maistros will identify the number and will seek estimates for the potential of these trees to be replace the missing trees.

4. Additional discussion items

- River view Park Bocce Ball court status. The bocce league has been operating with 4 games per day throughout the week, during summer months, involving dozens of teams and hundreds of people for the last 9 years. This is the number 1 activity of use at the park. The current court requires some resurfacing to match the River Run Park court. The court is 11 by 60 feet or 660 sq feet and would benefit from a 1 inch of Har Tru surface. The service director has consulted with the Chagrin Falls Service department on their installation and found that they have not had to alter or add additional material

since it was originally constructed. The director is in process of gaining estimates of the quantity needed as well as the cost.

- After the meeting Kvacek, Maistros, Esposito, Ryan and Chalfant reviewed Village Hall projects including an update of ground fault interrupters, new LED light fixtures on village hall and rewiring of lighting at the entrance of village hall and the addition of additional LED ceiling lighting in the ceiling of the entrance way.
- In addition we reviewed the front sign area and agreed to remove 3 overgrown evergreens and make repairs of the retaining wall of the garden sign bed. The Bentleyville Garden Club will be clearing weeds of this bed and the service department will refresh the mulch.
- We also discussed the flag pole and the desire to remove the existing plantings, stone and brick and relocate the flag pole to the front of the Village Hall building adjacent to the Mayor's office window. The service director will retain the materials and will replant all shrubs in front of village hall or in front of the Police garage to replace removed dead plants.
- We also reviewed the Overlook and Solon rd triangle, owned by the village, and discussed the need to repair the retaining wall. The wall will be reconstructed and deadwood and scrub brush would be removed. Also noted was the repair of the street sign at this intersection. Kvacek will contact the village engineer to provide exact dimensions of the owned parcel.
- We also discussed acquiring river rock to be placed in front of the retaining walls at daffodil hill and the overlook and solon road triangle planting areas. This would significantly improve the appearance of these areas.

Next meeting is scheduled for June 12, 2023 at 9:00 AM at Village Hall