

January 9, 2023

Attendees:

- Ken Kvacek, Committee Member
- Lisa Whitmyer, Committee Member
- Kathleen Hale , Council Member
- Ryan Klemm, Service Director
- Bob, resident

Service Directors Report:

X mas lights down and put away. Ephiphany is when we take down lights.

Old Business:

- Better signs for major events or activities to notify the community- Resolved: signs
- Discuss the collection of resident emails for public information dissemination -Discuss with Law director. Kathleen Hale to talk to law director. How do we get email and cell for transparency.
 - Chief has house watch list,
 - Residents have expressed desire for communication via text
 - Caveat we don't know who will be on Parks committee.
- Review of Holiday lighting event with considerations for next year
 - Recommendation use some of the money from the grant to run electrical into the park (4-5K) Run lines to the park, crab apples, and village tree. Ask Kathleen E. about Landscape design from when the village was built. Front of the building lights, outlet of mayor office. Spring project April revisit the project and cost.
 - Get a pole drop and additional lights to facilitate improved execution. Is there a transformer? The power company must review by engineering and there is a cost.
- Discussion of facilities plan for 2023
 - Needs: equipment, fuel, staff
 - Budget: proposal Ryan submitted needs to Mayor.
 - Flagpole-Kathleen Esposito (former council member) proposed a new design for the flagpole. The cost is \$5500.
 - Miles Road bridge: The county is reconfiguring the intersection.

New Business:

- Communication plan to include FB, IG, and Website. Letter to residents to collect email addresses for communication? Who responsible? Kathleen H. to discuss with the village council to obtain guidance.
- Metroparks committee to solve the impact on the service department. Discuss a committee to evaluate needs and determine the next step to proactively approach the MetroParks to collaborate on a mutually beneficial solution.

- Ryan would like to stay where he is, put some money into the building, and be more efficient. A move would cost 500K and we do not want that unless evicted.
- Needs assessment: Total need is 140x 200 minus road frontage.
 - 100 x 120 is must-have for service garage (dumpsters, wastewater containment, salt shed, building, water, electricity, gas, sewer connection, etc)
 - 40 x 80 is the building size is separate from the 100 x 120
 - 3 employee parking spots
 - Road frontage needs to be assessed for access drive.
 - Ken: Pull the lease that shows the square footage and has a map. Ask Jackie or Jeff!
 - Trip to service garage with Ken, Kathleen to understand space and limitations/needs
- What transpired at the last meeting with Metroparks. Jeff has Metroparks legal and planning contacts.