

VILLAGE OF BENTLEYVILLE

FINANCE COMMITTEE MINUTES

Wednesday June 22, 2022

Meeting

ATTENDEES

- X Ken Kvacek, Council Committee Chairman
- X Ryan Rubin, Council Committee Member
- X Nickol Sell, Fiscal Officer

Council members also in attendance: Kathleen Esposito, Kathleen Hale, Alex Goetsch, Terry Hemmelgarn and Mayor Len Spremulli

The meeting was called to order at 6:30pm by Ken Kvacek.

Minutes from the prior meeting were reviewed and approved.

Chairperson Report

No report

Fiscal Officers Report

1. ACCOUNTS PAYABLE: Nickol distributed and reviewed the accounts payable for the month. Expenditures of \$164,453.42 were reviewed and approved by the committee.
2. FINANCIAL STATEMENTS: Nickol provided a review of the statements that were previously distributed. The financial statements were reviewed and approved. Treasurer to re examine the potential to transfer funds of assets from lower interest rates to higher rate funds is underway.
3. INCOME EXPECTATIONS: Nickol presented the YTD RITA income that was provided by RITA. June receipts were \$147,638.00. The income from RITA is 2.81 % higher than prior year to date 2021. YE 2021 RITA income was \$1,226,966.

Old Business:

- RITA initiative regarding non or late filers. RITA recommended we participate in subpoena program in 2022. RITA provided an update that the current outstanding continues to increase at \$93,982,00 or 20% of our YTD collections. RITA will again send notices in May/ July. They reported that the collections department has collected \$32,960.00 so far in 2022. They filed 5 court cases in 2021 and 2022 and collected \$10,665.00.
- American Rescue Plan Act of 2021. The grant of \$88,619.40 is being provided to the Village. Expenses to be paid by fund include is North Fork Storm Water repairs \$7,000 (paid), Miles Rd storm water replacement \$76,000 (completed), and storm drainage wall replacement on Holbrook \$17,000 (paid). The second payment of these funds of \$42,000 is due in the summer 2022. We have not received the 2nd payment of funds as of yet.
- It was previously agreed that with the Hiring of the Service Director and additional part time employee that Village Hall Janitorial services would remain the responsibility of the service

department. The Mayor asked if we can retain this outside service until spring before making this change. Ryan requested to hire an additional full time employee and is recommended. When the additional part time employee moves to full time we will eliminate outsourced janitorial services.

- We received notification of the State of Ohio's Opioid Settlement stating the Village would be receiving \$3000-\$4,000. We discussed the possibility of securing a drug drop box. The Chief will review the Cuyahoga sheriff's department drop off program for the possible use of these funds.
- We again discussed if excess funds can be transferred from the water fund to the general fund for transfer to other accounts as needed. It was recommended by the engineer to retain \$35,000 in the account. The law director will confirm amount.
- While reviewing the fund balances we discussed moving the checking account to a higher interest return rate. Nichol stated that she would follow up to check on our other accounts to consider a transfer.
- Ryan Klemm brought up for discussion if the service department staff can receive a stipend allowance for uniforms similar to police officers. Based on the current contact with the supplier we will hold till we receive clarification from the law director.

New Business: Additional ordinances on the council agenda were discussed and reviewed.

2022-19	Payment of Bills for the month of June of \$164,453.42
2022-20	Enter into agreement with Flock Safety
2022-21	Advance of Tax revenue
2022-22	Budget for 2023
2022-23	Amending Budget
2022-24	Pine River pavement repairs \$6,000
2022-25	Chagrin Valley Fire department escrow \$9,693.00
2022-26	Miles rd change order

- We discussed the potential replacement of the Police garage doors and using NOPEC funds for this use. We have received 1 quote at this time. We are awaiting additional quotes.
- We have received an update from our request from the state budget for capital improvements to the park and we have been approved for \$100,000.
- We will continue to investigate the consideration to purchase a new copier for village hall.
- There was a discussion in regards to enhancing cell phone service in the village which was referred to the utilities committee for further investigation.

The meeting adjourned at 6:59 pm. The next meeting is scheduled on July 20, 2022 at 6:30 p.m. at Village Hall

Minutes submitted on 7/13/2022 by committee chair Ken Kvacek