

VILLAGE OF BENTLEYVILLE

FINANCE COMMITTEE MINUTES

Wednesday May 18, 2022

Meeting

ATTENDEES

- X Ken Kvacek, Council Committee Chairman
- X Ryan Rubin, Council Committee Member
- X Nickol Sell, Fiscal Officer

Council members also in attendance: Kathleen Hale, Alex Goetsch, Terry Hemmelgarn and Mayor Len Spremulli

The meeting was called to order at 6:30pm by Ken Kvacek.

Minutes from the prior meeting were reviewed and approved.

Chairperson Report

No report

Fiscal Officers Report

1. ACCOUNTS PAYABLE: Nickol distributed and reviewed the accounts payable for the month. Expenditures of \$97,351.05 were reviewed and approved by the committee. Payment from McFarland fund for Millstone and State alarm bill for 7 months were noted.
2. FINANCIAL STATEMENTS: Nickol provided a review of the statements that were previously distributed. The financial statements were reviewed and approved. Fuel costs were growing. Asked treasurer to re examine the potential to transfer funds of assets from lower interest rates to higher rate funds.
3. INCOME EXPECTATIONS: Nickol presented the YTD RITA income that was provided by RITA. May receipts were \$112,660.00. The income from RITA is 8.40 % lower than prior year to date 2021. YE 2021 RITA income was \$1,226,966.

Old Business:

- RITA initiative regarding non or late filers. RITA recommended we participate in subpoena program in 2022. RITA provided an update that the current outstanding continues to increase at \$93,982,00 or 20% of our YTD collections. RITA will again send notices in May/ June. They have requested that we consider allowing them to send letters and use subpoenas as necessary. The committee recommended the Mayor to allow subpoenas as necessary.
- American Rescue Plan Act of 2021. The grant of \$88,619.40 is being provided to the Village. Expenses to be paid by fund include is North Fork Storm Water repairs \$7,000 (paid), Miles Rd storm water replacement \$76,000 (completed), and storm drainage wall replacement on Holbrook \$17,000 (paid). The second payment of these funds of \$42,000 is due in Spring 2022. We have not received the funds as of yet.

- It was previously agreed that with the Hiring of the Service Director and additional part time employee that Village Hall Janitorial services would remain the responsibility of the service department. The Mayor asked if we can retain this outside service until spring before making this change. Ryan requested to hire an additional full time employee and is under consideration and the mayor indicated he wanted to hold on eliminating the cleaning service.
- We received notification of the State of Ohio’s Opioid Settlement stating the Village would be receiving \$3000-\$4,000. We discussed the possibility of securing a drug drop box. The Chief will review the Cuyahoga sheriff’s department drop off program for the possible use of these funds.
- Based on the request from the Chief we discussed a request to hire an additional full- time officer and reduce 400 part time officer’s hours. Also requested to replace an officer that has retired from duty. Despite increasing the pay for part time officers last year, it has been difficult to fill hours in the current market. The chief recommends that Sara Hoover is advanced from part time to Full Time status.
- We again discussed if excess funds can be transferred from the water fund to the general fund for transfer to other accounts as needed. The law director indicated that he would resolve the issue after the council meeting today. It was recommended by the engineer to retain \$35,000 in the account.
- While reviewing the fund balances we discussed considered moving the checking account to a higher return rate. Nichol stated that she would make a call to check on our other accounts to consider a transfer.
- Ryan Klemm brought up for discussion if the service department staff can receive a stipend allowance for uniforms similar to police officers. He will further investigate and advise.

New Business: Additional ordinances on the council agenda were discussed and reviewed.

2022-16	Payment of Bills for the month of April \$97,351.05
2022-17	Resolution to amend budget for Police car up grades, service department equipment

- We discussed getting quotes for the potential replacement of the Police garage doors and using NOPEC funds for this use. We have received 1 quote at this time.
- We have not received an update from our request from the state budget for capital improvements to the park.
- We will continue to investigate the consideration to purchase a new copier for village hall.

The meeting adjourned at 6:59 pm.

The next meeting is scheduled on June 15, 2022 at 6:30 p.m. at Village Hall

Minutes submitted on 6/8/2022 by committee chair Ken Kvacek