

VILLAGE OF BENTLEYVILLE

FINANCE COMMITTEE MINUTES

Wednesday April 20, 2022

Meeting

ATTENDEES

- X Ken Kvacek, Council Committee Chairman
- X Ryan Rubin, Council Committee Member
- X Nickol Sell, Fiscal Officer

Council members also in attendance: Kathleen Hale, Kathleen Esposito, Alex Goetsch and Mayor Len Spremulli

The meeting was called to order at 6:30p.m. by Ken Kvacek.

Minutes from the prior meeting were reviewed and approved.

Chairperson Report

No report

Fiscal Officers Report

1. ACCOUNTS PAYABLE: Nickol distributed and reviewed the accounts payable for the month. Expenditures of \$91,165.26 were reviewed and approved by the committee.
2. FINANCIAL STATEMENTS: Nickol provided a review of the statements that were previously distributed. The financial statements were reviewed and approved.
3. INCOME EXPECTATIONS: Nickol presented the YTD RITA income that was provided by RITA. April receipts were \$75,272.00. The income from RITA is 6.68 % lower than prior year to date 2021. YE 2021 RITA income was \$1,226,966.

Old Business:

- RITA initiative regarding non or late filers. RITA recommended we participate in subpoena program in 2022. RITA provided an update that the current outstanding remains at \$85,000 or 7% of our annual collections. RITA will again send notices in May. They have requested that we consider allow them to use subpoenas as necessary.
- American Rescue Plan Act of 2021. The grant of \$88,619.40 is being provided to the Village. Expenses to be paid by fund include is North Fork Storm Water repairs \$7,000 (paid), Miles Rd storm water replacement \$76,000, and storm drainage wall replacement on Holbrook \$17,000 (paid). The second payment of these funds of \$42,000 is due in Spring 2022. We have not received the funds as of yet.
- It was previously agreed that with the Hiring of the Service Director and additional part time employee that Village Hall Janitorial services would remain the responsibility of the service department. The Mayor asked if we can retain this outside service until Spring before making this change.

- We received notification of the State of Ohio's Opioid Settlement stating the Village would be receiving \$3000-\$4,000. We discussed the possibility of securing a drug drop box. The Chief will review the Cuyahoga sheriff's department drop off program for the possible use of these funds.
- Based on the request from the Chief we discussed a request to hire an additional full- time officer and reduce 400 part time officer's hours. Also requested to potentially replace an officer that may be retiring from duty. Despite increasing the pay for part time officers last year, it has been difficult to fill hours in the current market. The chief will advise if a full time officer retires.
- We again discussed if excess funds can be transferred from the water fund to the general fund for transfer to other accounts as needed. Ken will follow up with the law Director and Village Engineer at the council meeting.

New Business:

- Additional ordinances on the council agenda were discussed and reviewed.

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| 2022-13 | Payment of Bills for the month of April \$91,165.26 |
| 2022-15 | Resolution to amend budget Police training, Salt purchase, Bond payment and Miles rd payment |
- While reviewing the fund balances we discussed considered moving the checking account to a higher return rate. Nichol will check on our other accounts to consider a transfer.
- Ryan Klemm brought up for discussion if the service department staff can receive a stipend allowance for uniforms similar to police officers. He will further investigate and advise.
- The committee discussed a request by council president Hale that the Millstone be paid for with funds from the Duncan McFarland Homestead fund. It was discussed and unanimously recommended.

The meeting adjourned at 6:59 pm.

The next meeting is scheduled on May 18, 2022 at 6:30 p.m. at Village Hall

Minutes submitted on 5/12/2022 by committee chair Ken Kvacek