

VILLAGE OF BENTLEYVILLE

FINANCE COMMITTEE MINUTES

Wednesday February 16, 2022

Meeting

ATTENDEES

- X Ken Kvacek, Council Committee Chairman
- X Ryan Rubin, Council Committee Member
- X Nickol Sell, Fiscal Officer

Council members also in attendance: Kathleen Hale, Kathleen Esposito, Alex Goetsch, Terry Hemmelgarn and Mayor Len Spremulli

The meeting was called to order at 6:32 p.m. by Ken Kvacek.

Minutes from the prior meeting were reviewed and approved.

Chairperson Report

No report

Fiscal Officers Report

1. ACCOUNTS PAYABLE: Nickol distributed and reviewed the accounts payable for the month. Expenditures of \$182,503.55 were reviewed and approved by the committee.
2. FINANCIAL STATEMENTS: Nickol provided a review of the statements that were previously distributed. The financial statements were reviewed and approved.
3. INCOME EXPECTATIONS: Nickol presented the YTD RITA income that was provided by RITA. Feb receipts were \$172,879.00. The income from RITA is 9% lower than prior year to date 2021. YE 2021 RITA income was \$1,226,966. Real estate taxes are up vs. prior YTD

Old Business:

- RITA initiative regarding non or late filers. RITA recommended we participate in subpoena program in 2022. RITA sent a letter and provided an update that the current outstanding remains at \$85,000 or 7% of our annual collections. RITA will again send notices in May.
- American Rescue Plan Act of 2021. The grant of \$88,619.40 is being provided to the Village. Expenses to be paid by fund include is North Fork Storm Water repairs \$7,000, Miles rd storm water replacement \$76,000, and storm drainage wall replacement on Holbrook \$17,000. The second payment of these funds of \$42,000 is due in March 2022.
- All capital equipment purchases for the police and service departments are completed. Sales of items on Gov.deals exceeded \$80,000 and the remaining grass cutting items to be sold in spring.
- It was previously agreed that with the Hiring of the Service Director and additional part time employee that Village Hall Janitorial services would remain the responsibility of the service

department. The Mayor asked if we can retain this outside service until March before making this change.

- We received notification of the State of Ohio's Opioid Settlement stating the Village would be receiving \$3000-\$4,000. We discussed the possibility of securing a drug drop box. The Chief will review previous quotes for the possible use of these funds.

New Business:

- Additional ordinances on the council agenda were discussed and reviewed.
2022-05 Payment of Bills for the month of February \$182,503.55
2022-06 Annual agreement for NOPEC grant. It was discussed to use funds for repair and/or replacement of new insulated garage doors on the police garage.
2022-07 Budget Amendments included adding \$10,000 for Valley Enforcement group Dues, \$1,400 to be added to police supply budget and \$5,500 for service department supplies and equipment.
- The state's capital budget request period is open for 2023-24. It was discussed that we would consider an application for the Village Park to improve accessibility with resurfacing the drive/trail, parking lot and a more permanent restroom. We will discuss possible projects with the Engineer.
- Based on the request from the Chief we discussed a request to hire an additional full time officer and reduce 400 part time officer's hours. Also requested to potentially replace an officer that may be retiring from duty. Despite increasing the pay for part time officers last year it has been difficult to fill hrs in the current market. Nickol presented a financial impact study that would have a possible budget impact of \$30,000. Nickol will review the estimates and present at the next meeting.

The meeting adjourned at 6:59 pm.

The next meeting is scheduled on March 16, 2021 at 6:30 p.m. at Village Hall

Minutes submitted on 3/10/2022 by committee chair Ken Kvacek