

VILLAGE OF BENTLEYVILLE

FINANCE COMMITTEE MINUTES

Wednesday November 10, 2021

Meeting

ATTENDEES

- X Ken Kvacek, Council Committee Chairman
- X Ryan Rubin, Council Committee Member
- X Nickol Sell, Fiscal Officer

Council members also in attendance: Kathleen Hale, Kathleen Esposito, Alex Goetsch and Mayor Len Spremulli

The meeting was called to order at 6:30 p.m. by Ken Kvacek.

Minutes from the prior meeting were reviewed and approved.

Chairperson Report

No report

Fiscal Officers Report

1. ACCOUNTS PAYABLE: Nickol distributed and reviewed the accounts payable for the month.
Expenditures of \$219,666.60 were reviewed and approved by the committee.
2. FINANCIAL STATEMENTS: Nickol provided a review of the statements that were previously distributed. The financial statements were reviewed and approved. Income is up over prior year and expenses are lower than budgeted.
3. INCOME EXPECTATIONS: Nickol presented the YTD RITA income that was provided by RITA. November receipts were \$88,675.00 The income from RITA is higher than prior year to date 2020. YTD income is \$1,159,860. RITA income is \$216,012 over the prior YTD. This is partially due to additional income from tax payers.

Old Business:

- RITA initiative regarding non or late filers. In July an additional 126 letters were sent. Nickol and Nickol updated RITA with a list of new residents for last 2 years. RITA provided an address listing to Nickol to cross check. RITA recommended we participate in subpoena program in 2022.
- American Rescue Plan Act of 2021. The grant of \$88,619.40 is identified for the Village. We received 50% (\$44,309.70) of the funds and the remaining next spring. The Mayor, Law director, Treasurer and Finance committee will identify potential uses of the funds. Those to be paid by fund include is North Fork Storm Water repairs \$7,000, Miles rd storm water replacement \$76,000, and storm drainage wall replacement on Holbrook \$17,000.

New Business:

- We discussed the meeting with Chuck Hawk, our RITA member services rep on 9/1/21. Highlights included: Aug 2020 delinquency of \$63,802 with \$819 collected. RITA used Federal Tax Information to identify another \$58,046 due and \$781.00 has been collected. In addition 2 lawsuits were filed on \$9,283. In which \$760.00 has been collected. We asked for an update on collections and suggestions to increase compliance. Chuck suggested that we review our tax rolls and notify them of all new residents.
- We had 2 ordinances on the agenda regarding finance: Budget amendment 2021-37 and 2021-36 for payment of bills.
- We discussed with the service director to eliminate 4 trucks in the fleet and several pieces of equipment. We discussed securing 2 new trucks and additional equipment totaling \$30,000. We are considering a purchase of 1 truck and lease of another. The service director and law director will prepare bid information for 2 trucks for our review in December. We will have a motion on agenda to place trucks out on bid. The Mayor and police chief also recommend the lease of a new police car and sale of older vehicle to be replaced.

The meeting adjourned at 7:00 pm.

The next meeting is scheduled on December 10, 2021 at 6:30 p.m. at Village Hall

Minutes submitted on 11/11/2021 by committee chair Ken Kvacek