

VILLAGE OF BENTLEYVILLE

STREETS & SAFETY COMMITTEE MINUTES

Wednesday November 13, 2019

ATTENDEES

- Ken Kvacek, Committee Chairperson
Ryan Rubin, Council Committee Member
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director
- Kathleen Esposito, Councilwomen

The meeting was called to order at 9:03 a.m. by Ken Kvacek.

Chairperson Report

Kvacek reported the status of the road project is well under way with all asphalt roads completed.

The Village Engineer has confirmed that 60-70% of the cement program has been completed. Due to the change of weather he has asked the vendor to hold completion of cement work until better weather permits.

The Law Director and the Village of Chagrin Law director has completed an agreement regarding leaf and stick disposal. This agreement will be provided to council for their consideration and approval. The committee recommended the agreement be approved by council.

Kvacek asked the Chief if the administrative assistant was were able to gain updates to the email address database during voting. Little was gained but will be reviewed to be able to identify additional efforts to consider use of the database for non-emergency communication such as communication to residents via email vs. letter correspondence. This would provide a more timely delivery of information at a lower cost.

Kvacek reported that the Engineer has been in communication with the county in regards to the \$108,000 due for the Chagrin River Road resurfacing and anticipates that the village will receive funds prior to the end of the year.

SERVICE DIRECTOR'S REPORT

- The service department has completed hydrant flushing of City of Cleveland hydrants and identified 3 that will be rechecked for proper drainage to ensure they are operational in the winter months. Lloyd has contacted the City of Cleveland Water Department to have them confirm operability or to initiate repairs.
- He reported that the leaf program that began on September 21st is well underway and has been placed on hold pending better weather and loss of snow cover.
- Lloyd reported that a hydraulic line failed on the front end loader that is used to load road salt in the trucks. Temporary repairs will be made today until a permanent repair is made with an item to be ordered and installed.

- Lloyd reported that Alexis has had a chance to observe snow plowing with Jonathan and Lloyd and she will sit for the written exam for her CDL certificate this weekend.

POLICE CHIEF'S REPORT

The Chief reported that past officer Mike Tsevdos would like to return as a part time officer. The Chief agrees and the committee will ask that an ordinance be placed on the council agenda confirming the rehiring of officer Tsevdos.

OLD BUSINESS

- Lloyd reported that 2 large trucks and the 2 smaller trucks have been updated and is ready for plow duty.
- Lloyd has discussed replacing some of the Plexiglas in the cupola and will replace burned out light bulbs as soon as they can be sourced. His goal is to have them sourced and installed prior to the end of November.
- The construction of the new salt storage barn has been tabled. It was decided to suspend the demolition and construction this fall and the salt has been returned to the building. An additional salt order of 300 tons is pending as needs require prior to year-end.
- The service department will complete some repairs on the Village Hall sign as well as having it painted. They will try to complete during winter.
- The Chief noted that the broken window in the Police garage has been repaired. This was referred to the public utilities committee for incorporation in the NOPEC grant request. The Chief identified the functionality of all lights in village such as street lights and bridge lights that require repair or replacement and has advised the utilities committee. The finance director has been in contact with Signal Services and CEI to have the lights estimated and or repaired.
- During the last council meeting it was asked if it was possible that we could utilize the diesel tank at the service building to refill trucks since it is on property and would reduce out of village travel as well as a reduced potential bulk purchase price. Lloyd identified that he would save 25 to 50 cents per gallon with bulk purchase. Lloyd has calls into the supplier to investigate more routine refueling, larger tank and cost to determine if we would have savings as well as convenience.

NEW BUSINESS

- Kvacek asked the Chief and Service Director to review a copy of the draft 2020 budget to review and comment on budget items to understand the funds being earmarked for their area of operations. Kvacek will ask the finance director to provide a copy for their review.

- Lloyd reviewed the listing of trees in the right of way that require pruning and or removal that was completed by a Metro Park audit. He verified the location and will begin work as time permits by the department. Lloyd also reported that some brush and trees will need to be trimmed for proper operation of snow plows.
- Kvacek asked the service director to inspect the Village Hall entry way wall heater and consider contacting an outside vendor for repair or replacement. He will obtain a quote for consideration.

The meeting concluded at 9:53 am.

The next meeting is scheduled at Village Hall on December 13, 2019 at 9:00 a.m.

Minutes submitted on 11/13/2019 by Committee Chairman Ken Kvacek