

VILLAGE OF BENTLEYVILLE

STREETS & SAFETY COMMITTEE MINUTES

Wednesday October 9, 2019

ATTENDEES

- Ken Kvacek, Committee Chairperson
- Ryan Rubin, Council Committee Member
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director
- Kathleen Esposito, Councilwomen
- Kathleen Hale, Councilwomen
- Alex Goetsch, Councilman via con call

The meeting was called to order at 9:04 a.m. by Ken Kvacek.

Chairperson Report

Kvacek reported the status of the road project that is well under way with all roads completed or in process. He also noted that he has asked Lloyd to inspect a guard rail on Solon rd for possible replacement.

The law Director has reached out to Village of Chagrin Law director but they have not spoken regarding the agreement regarding leaf and stick disposal.

Kvacek also discussed that need to review a non emergency communication policy to be used to communicate information to residents via email vs. letter correspondence. This would provide a more timely delivery of information at a lower cost. All agreed that we should proceed with enabling the village to provide email communication.

SERVICE DIRECTOR'S REPORT

- The service department has completed hydrant flushing of City of Cleveland hydrants and also completed paint touch up on them. He will be rechecking for proper drainage on a few to ensure they are operational in the winter months.
- He reported that the leaf program will begin on September 21st and that a flyer was created and will be posted on the website.

POLICE CHIEF'S REPORT

- No Report

OLD BUSINESS

- Lloyd has had a truck updated to use the new plow and is ready for plow duty.

- Lloyd reported that he has received a quote for \$9,054 for replacement of a turbo charger on the 2005 International dump truck. The committee discussed getting an alternative quote which he is in process of getting for consideration of Finance. Kvacek discussed the need for the truck and was concerned that we were investing funds for a 2005 truck with 44,000 miles. He suggested that we should consider reducing the fleet by 2 of the oldest trucks and consider purchasing a new one to have 2 dependable snow trucks and 2 smaller trucks. Lloyd felt that it is a year timeframe to order a new truck. Additional discussions are necessary to review a long term capital purchase schedule.
- The committee has worked with the Service and the Police Departments to identify items no longer used by the Village. Lloyd and the Chief are updating the information. The Chief has added additional computer and furniture items since new items were donated. Lloyd has identified additional items.
- Village Hall. Additional items for paint not in the quote were identified. The Chief is following up for an additional quote from Certa Pro painters although he was not able to reach them. Lloyd has discussed replacing some of the Plexiglas in the cupola and will replace burned out light bulb.
- The construction of the new salt storage barn status was discussed. The engineer reported that he has not heard back from the vendor engineer and that we are running out of time for fall construction. It was decided to postpone the demolition and construction this fall which would require that the salt is returned to the building to make way for resetting trucks for leaf pickup.
- The service department will complete some repairs on the Village Hall sign as well as having it painted. They will try to complete by winter.
- The service department has completed straightening street identification signs and informational signs throughout the village. The service department has also installed additional signage at Winding River and Miles rd.
- Kathleen Hale asked if the current insurance policy covers computer hacking since this has been in the news with ransom ware. Nikki Sell has contacted the insurance carrier and they advised that the upgraded insurance coverage included computer hacking. She will identify what levels of coverage are provided for ransom.
- Lloyd has received quotes for the tree replacement from the accident this summer and we have received compensation from the insurance company but would not install them till spring as recommended by the vendor.

NEW BUSINESS

- Kvacek asked the Chief and Service Director to complete a capital request projections so that it can be discussed at the meeting and referred to the Mayor and finance committee to be considered in the 2020 budget. The Chief did not submit a request for vehicles but reported that 2 of the cars have 115,000 and 100,000 miles on them. He thought that the cars would be pushed off to 2021 per the Mayor. The Chief mentioned that he would like to consider a phase out of the current radios (12) and may be seeking grants for replacement as they are 10 years old. They are all functioning but he feels they are near their useful life. Cost was suggested at \$2,500 plus each. He did not identify any other capital purchases for 2020 or beyond.

Lloyd provided a 2016 asset listing showing the listing of assets but did not have a chance to update the document with mileage, condition, approximate projected replacement dates or anticipated cost. Currently there are no capital items under consideration for 2020 and beyond. The committee will continue to work with the Chief and Service Director to provide updated information and a plan for replacement schedules.

- The Chief noted that there is a broken window in the Police garage and that Lloyd received quotes from the window company for repairs. This was referred to the public utilities committee for consideration for NOPEC grant. Kvacek also asked the Chief to have the officers identify the functionality of all lights in village such as street lights and advise Rubin.
- Lloyd reviewed the listing of trees in the right of way that require pruning and or removal that was completed by a Metro Park audit. He verified the location and will have the work completed by the department. Lloyd also reported that the tree on utility lines on Solon rd has been cleared and that he will have the tree removed from the right of way.
- During the last council meeting it was asked if it was possible that we could utilize the diesel tank at the service building to refill trucks since it is on property and would reduce out of village travel as well as a reduced potential bulk purchase price. Lloyd identified that he would save 25 to 50 cents per gallon with bulk purchase. He will contact the supplier to investigate more routine refueling, larger tank and cost to determine if we would have savings as well as convenience.

The meeting concluded at 10:12 am.

The next meeting is scheduled at Village Hall on November 13, 2019 at 9:00 a.m.

Minutes submitted on 10/9/2019 by Committee Chairman Ken Kvacek