

# VILLAGE OF BENTLEYVILLE

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## STREETS & SAFETY COMMITTEE MINUTES

Wednesday, August 14, 2019

### **ATTENDEES**

- Ken Kvacek, Committee Chairperson
- Ryan Rubin, Council Committee Member
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director
- Kathleen Esposito, Councilwomen
- Officer Jim Perkins

The meeting was called to order at 9:00 a.m. by Ken Kvacek.

### **SERVICE DIRECTOR'S REPORT**

- Lloyd reported that they had repaired the leaking toilet at village hall that caused minimal damage to women's locker room. Seal was original and was replaced.

### **POLICE CHIEF'S REPORT**

- Officer Perkins reported that they have completed renovations in the Police department.
- Perkins also reported that he has purchased a new MDT that was put in service. An older model has been upgraded with new software. Also 2 new radio batteries have been purchased to replace 2 that were at end of their useful life. Cost approximately \$200.00
- Perkins reported that a strong odor of natural gas has been found on Cannon rd, also discovered by metro parks and service department. Police has coordinated and investigation with the Gas Company and fire department that was unable to locate the leak. Perkins will investigate the gas well to monitor if further odor is detected. Kvacek confirmed a strong odor was evident and was being monitored last night by the police department.

### **OLD BUSINESS**

- Lloyd received a quote of \$2,823.00 to have the truck updated to use the new plow. He will contact others to obtain additional cost estimates to purchase in time for the winter.
- Lloyd reported that the hydraulic piston on one of the plow trucks needs replacement. He received an estimate on repairs at \$1,610.00 and will proceed with repairs. The repairs will be completed prior to September.
- The committee has worked with the Service and the Police Departments to identify items no longer used by the Village. The Mayor asked that a complete list be identified and that it be provided to the Law Director so that he can provide his opinion on disposal and the processes

required. A preliminary listing has been provided to the Chief and Service director so they can update descriptions to the items to then be submitted to the law director and the Village treasurer for disposal. Lloyd and the Chief will be updating the information for consideration. The Chief may be adding additional computer and furniture items as new donated furniture is incorporated. Lloyd has additional items such as a ladder rack. Lloyd plans on organizing items for disposal in late Fall.

- We discussed power washing village hall and some painting, Lloyd is coordinating the work with Certa Pro painters, who have yet to complete. It is anticipated completion in next 2 weeks.
- The service department is awaiting the construction of the new salt storage barn. The engineer is working with the vendor which will be addressed and construction will be completed as soon as possible prior to winter.
- The service department has completed some swale drainage work at 10 Winding River and the engineer has had outside vendors complete the additional swale work.
- During the May meeting Goetsch and Kvacek discussed the need for the service department to focus on straightening street identification signs and informational signs throughout the village. It was discussed and requested that the service department spend time and efforts to focus on the right of ways to remove debris, drop wood, and trash so to enhance the appearance of the roadways. The service department has begun work on the right of way areas. Lloyd reported that have made some updates on Chagrin River rd and Miles rd and will complete additional. Signs on Quartermaine have been removed, new signs have been ordered for Miles road and north fork.
- Lloyd coordinated vendors for completion of street sweeping for the curbed streets in the village. Completed

## **NEW BUSINESS**

- The Chief and the Service Director have selected a candidate for the position of a Permanent Part time service worker after reviewing some 75 applications and resumes. This position is scheduled for 28 hrs per week and has a requirement of having a CDL license to allow for street plowing during winter season. The Chief and Nagle have made their recommendation to the Mayor for consideration of hire.
- Officer Perkins provided an update in regards to the reverse 911 program. The Chief was not provided the information from a departed employee about the reverse 911 program and its procedures to utilize this service. The Chief confirmed our service is still viable and he will review the policy on use. The system has recently been tested and is functional. Kvacek suggested reviewing policies on use.
- The road projects are underway in many of the planned road construction projects and will be completed this season. The engineer worked with the vendors and the mayor has

communicated with respective residents on construction notices. The police department is working in conjunction with road workers. All work in progress is due to be completed on schedule. The Quartermaine project has been briefly delayed but will commence soon. Worst case is that phase 3 of this project may need to be postponed till next spring. The engineer will provide updates as available. It was discussed that Lloyd work to upgrade signs as needed in the construction areas as well as look to replace damaged guard rails as necessary so to have coordinated upgrades to all streets as construction is finished. Kvacek asked Perkins and Barone to make observations to the service department as needed.

- Kvacek reported that he had received a draft agreement from Chagrin Falls after the meeting with the Chief and Nagel with representatives of the Village of Chagrin Falls in regards to storage and disposal of resident stick and leaf materials. Kvacek distributed the draft to the Chief and service director as well as the Mayor for review and consideration. Nagel reported that the use of the debris removal from January through the end of July resulted in an expense of \$496.00. He now suggests that the cost estimate maybe around \$1,500.00 per year. Nagle will monitor the quantity in yards dumped by each village and the associated cost would be split based on use. We committed that we will continue this use in 2019 as we investigate additional options. The village does not have storage space and it was discussed to investigate options to reduce the intake and perhaps revise our policies to limit material pick up times and discourage vendors from using the village instead of having it removed by them. Lloyd estimates that we produce something like 550-600 cubic yards per year. Kvacek provided copies of the city of Auroras webpage procedures and asked him to review for possible updates to our website and residents communications. The Mayor will be contacting the Mayor of Solon to investigate any possible opportunities to work together on material disposal.
- A tree was damaged due to an accident on Solon road this summer; Lloyd has contacted a tree company to replace the tree and will provide an estimate to the insurance company of the offender for reimbursement.
- The possible replacement of incandescent light bulbs to LED for street lights and traffic control devices was referred to Utilities committee to consider as a priority for use of NOPEC grant.

The meeting concluded at 10:10 am.

The next meeting is scheduled at Village Hall on September 11, 2019 at 9:00 a.m.

Minutes submitted on 8/14/2019 by Committee Chairman Ken Kvacek