

# VILLAGE OF BENTLEYVILLE

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## STREETS & SAFETY COMMITTEE MINUTES

Wednesday, July 10, 2019

### ATTENDEES

- Ken Kvacek, Committee Chairperson
- Ryan Rubin, Council Committee Member
- Lloyd Nagle, Service Director
- Kathleen Esposito, Councilwomen
- Kathleen Hale, Councilwomen

The meeting was called to order at 9:00 a.m. by Ken Kvacek.

### SERVICE DIRECTOR'S REPORT

- Lloyd reported that they will begin painting of the Police department.

### POLICE CHIEF'S REPORT

- The Chief reported that they have contacted Calvetta flooring to install the new flooring in the Police department and planning painting in the offices in the next few days. The flooring is scheduled to be installed on July 15<sup>th</sup>.
- The Chief also reported that he has purchased the 2 new body cameras and have been received and put in use. They were \$299.00 each lower priced than anticipated. He is investigating download / charging stations at \$79.00 each. The policy for use has been created and distributed.

### OLD BUSINESS

- Lloyd will look into the required cost and processes to have the truck updated to use the new plow. He will contact Judco and others to obtain cost estimates to purchase in time for the winter. No Update.
- Lloyd reported that the hydraulic piston on one of the plow trucks needs replacement. He will seek estimates on repairs this summer. No action at this time. The repairs will be completed prior to September. No Update
- The Chief stated that one of the MDTs requires replacement by year end. Currently planned is to purchase a refurbished MDT since they have reduced acquisition cost, have a 3 year warranty

and have been lasting 5-6 years each. The Chief has placed an order to acquire the MDT. A revised estimated cost is \$1,400.00.

- The committee has worked with the Service and the Police Departments to identify items no longer used by the Village. The Mayor asked that a complete list be identified and that it be provided to the Law Director so that he can provide his opinion on disposal and the processes required. A preliminary listing has been provided to the Chief and Service director so they can update descriptions to the items to then be submitted to the law director and the Village treasurer for disposal. Lloyd and the Chief will be updating the information for consideration. The Chief may be adding additional computer and furniture items as new donated furniture is incorporated. No Update.
- We discussed power washing village hall and some painting as required since completion of the Village Hall roof shingle replacement. Lloyd is coordinating the work with CertaPro painters who will be completing the work in the next 30 days.
- Regency Roofing has power washed the roof of the park pavilion and will have it resealed. Lloyd stated that it looks like new and there was no sign of damaged shingles requiring replacement.
- The service department is awaiting the construction of the new salt storage barn. There were some questions from the state on the application which will be addressed and construction will be completed as soon as possible prior to fall.
- The service department has completed some swale drainage work at 10 Winding River but the engineer will be seeking some outside vendors for additional swale work.
- During the May meeting Goetsch and Kvacek discussed the need for the service department to focus on straightening street identification signs and informational signs throughout the village. It was discussed and requested that the service department spend time and efforts to focus on the right of ways to remove debris, drop wood, and trash so to enhance the appearance of the roadways. The service department has begun work on the right of way areas. Lloyd reported that have made some updates on Chagrin River rd and Miles rd and will complete additional.

## **NEW BUSINESS**

- The Chief and the Service Director has posted a position of a permanent Part time service worker and has received some 50-75 applications and resumes. This position is scheduled for 28 hrs per week and has a requirement of having a CDL license to allow for street plowing during winter season. Kvacek, Nagel and the Chief conducted a few interviews and the chief will be checking background and contact one of the applicants in regards to next steps.
- The Chief also stated that he would like to promote Officer Lee Renton to the position of full time patrol officer. This position is open based on a resignation.

- The Chief provided an update in regards to the reverse 911 program. The Chief was not provided the information from a departed employee about the reverse 911 program and its procedures to utilize this service. The Chief confirmed our service is still viable and he will review the policy on use. It is recommended that processes be put into place where additional signage and use of the reverse 911 program be utilized.
- Kvacek suggested that Lloyd contact street sweepers for the curbed streets in the village.
- Kvacek provided information for a county funded tree program grant to Kathleen Hale for review by Parks Committee.
- The road projects will begin this summer construction season. The village engineer will be meeting with the vendors next week for preconstruction meeting. At that point he will be able to provide start and finish dates for each project. He will draft a letter for the Mayor to send to the residents of the village and to residents on each of the streets scheduled for work.
- Kvacek reported on a meeting with the Chief and Nagel with representatives of the Village of Chagrin Falls in regards to storage and disposal of resident stick and leaf materials. For several years we have worked cooperatively with Chagrin Service to store materials at the CF service facility at no cost. The removal company had notified CF Service that they will be charged for haul out services. Kvacek followed up with CF and discussed that we will monitor the quantity in yards dumped by each village and the associated cost would be split based on use. We committed that we will continue this use in 2019 as we investigate additional options. The village does not have storage space and it was discussed to investigate options to reduce the intake and perhaps revise our policies to limit material pick up times and discourage vendors from using the village instead of having it removed by them. Lloyd estimates that we produce something like 550-600 cubic yards per year. Kvacek will investigate Solon's processing plant.

The meeting concluded at 9:50 am.

The next meeting is scheduled at Village Hall on August 14, 2019 at 9:00 a.m.

Minutes submitted on 7/10/2019 by Committee Chairman Ken Kvacek