

VILLAGE OF BENTLEYVILLE

STREETS & SAFETY COMMITTEE MINUTES

Wednesday, June 12, 2019

ATTENDEES

- Ken Kvacek, Committee Chairperson
- Ryan Rubin, Council Committee Member (via conference call)
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director
- Kathleen Esposito, Councilwomen

The meeting was called to order at 9:00 a.m. by Ken Kvacek.

SERVICE DIRECTOR'S REPORT

- Lloyd reported that they have been busy with grass cutting and resident pickups. A summer part time employee was hired to assist with summer projects.

POLICE CHIEF'S REPORT

- The Chief reported that they have been identifying quotes for new floor coverings in the Police department and planning painting in the offices. He has received 3 bids for new flooring and is recommending Calvetta flooring at a cost of some \$3,000. The Chief recommends a motion to accept the bid and schedule installation. Painting will be completed by the service department.
- The Chief also reported that they advertised and sold the former 1543 police car on Gov. Deals and has received \$7,050.00.

OLD BUSINESS

- Lloyd will look into the required cost and processes to have the truck updated to use the new plow. He will contact Judco and others to obtain cost estimates to purchase in time for the winter.
- Lloyd reported that the hydraulic piston on one of the plow trucks is leaking and may need replacement. He will seek estimates on repairs this summer. No action at this time. The repairs will be completed prior to September.
- Lloyd has received a donation of a riding lawn mower for the service department. It was serviced before being put into service. The committee requests a motion on council agenda to accept the donation from resident and councilman Hemmelgarn.

- The Chief stated that one of the MDTs requires replacement by year end. Currently planned is to purchase a refurbished MDT since they have reduced acquisition cost, have a 3 year warranty and have been lasting 5-6 years each. The goal is to acquire the MDT prior to year end. The committee recommended that the chief purchases the MDT from his budget. The estimated cost is \$1,700-1,800.00.
- The committee has worked with the Service and the Police Departments to identify items no longer used by the Village. The Mayor asked that a complete list be identified and that it be provided to the Law Director so that he can provide his opinion on disposal and the processes required. A preliminary listing has been provided to the Chief and Service director so they can update descriptions to the items to then be submitted to the law director and the Village treasurer for disposal. Lloyd and the Chief will be updating the information for consideration. The Chief may be adding additional computer and furniture items as new donated furniture is incorporated.
- We discussed power washing village hall and some painting as required since completion of the Village Hall roof shingle replacement. Lloyd has obtained 3 quotes and he recommends that we select CertaPro painters that submitted a bid of \$1,640.00. The committee recommends that a motion is placed on council agenda to accept the bid.
- Also on the project list as recommended by the Village Engineer was the need to power wash the roof of the park pavilion and to have it resealed. Lloyd received 3 bids which he has reviewed and he recommends that the project be awarded to Regency Roofing at a bid price of \$1,500.00. The committee recommends that this is placed on the council agenda to accept the bid and move forward with this project.
- The service department is awaiting the construction of the new salt storage barn.
- The service department has completed some swale drainage work at 10 Winding River.
- During the May meeting Goetsch and Kvacek discussed the need for the service department to focus on straightening street identification signs and informational signs throughout the village. It was discussed and requested that the service department spend time and efforts to focus on the right of ways to remove debris, drop wood, and trash so to enhance the appearance of the roadways. The service department has begun work on the right of way areas.

NEW BUSINESS

- The Chief and the Service Director has posted a position of a permanent Part time service worker and has received some 50-75 applications and resumes. This position is scheduled for 28 hrs per week and has a requirement of having a CDL license to allow for street plowing during winter season. The mayor had asked that the Chief would have Kvacek and Nagle participate in the screening and interview process. The Chief will advise when tentative scheduled interviews are confirmed.

- The committee recommends that a motion be prepared for council that increases the rate of the part time summer workers compensation pay rate from \$10.00 per hour to \$12.00 per hour.
- The Chief also stated that they would like to purchase 2 or 3 additional body cameras and will seek quotes on the purchase and present at upcoming meeting. The committee advised to proceed as long as funds are available in his budget.
- Councilwomen Esposito brought up that this past weekend that there was a water main break in Chagrin Valley Trails and that the Chagrin Water Department as standard practice places notices on the front doors of residents homes advising them of the necessity of a boil alert. Many residents did not see the notice on the doors and were concerned that incomplete information was provided. It was understood that the police department reported that the water main required repair and was there for aware of the incident. Esposito stated that since we were aware that we should make efforts to advise the residents. The information was placed on the Village Facebook page but it was discussed that additional methods of communication should be used during this and other time that important and urgent communications are required. The Chief was unaware that the reverse 911 program was still in existence and was not aware of the procedure to utilize this service. The Chief will confirm our service is still viable and it was recommended that processes be put into place where additional signage and use of the reverse 911 program be utilized.
- The Service Department will be closed on June 17th. Lloyd will be on vacation all of next week.

The meeting concluded at 9:49 am.

The next meeting is scheduled at Village Hall on July 10, 2019 at 9:00 a.m.

Minutes submitted on 6/14/2019 by Committee Chairman Ken Kvacek