

VILLAGE OF BENTLEYVILLE

STREETS & SAFETY COMMITTEE MINUTES

Wednesday, April 10, 2019

ATTENDEES

- Ken Kvacek, Committee Chairperson
- Ryan Rubin, Council Committee Member (via conference call)
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director
- Kathleen Esposito, Councilwomen

The meeting was called to order at 9:00 a.m. by Ken Kvacek.

Kvacek reported that Jeff Filarski has been in talks with the contractor for the salt bin reconstruction project and they indicated that they will begin the project in June and will be completed in 7-10 days. Also Jeff updated that he is reviewing the 5 yr street improvement and infrastructure plan and believes that there may be an additional \$100,000 in savings with change of specifications. Additional details to follow at the upcoming council meeting.

Also discussed was the need to review and post the part time summer service department position. The previous advertisement will be updated and posted.

SERVICE DIRECTOR'S REPORT

- Lloyd reported that they currently have adequate 100 tons of salt on hand an additional 300 tons are contracted to be delivered after April 30th. Lloyd has contacted the vendor to identify cost of it being stored off site pending construction of the salt bin. We discussed the historical and estimated salt usage and recommended that we will request 400 tons of salt for 2019/2020 snow season under the state bid program.
- Lloyd reported that the hydraulic piston on one of the plow trucks is leaking and may need replacement. He will seek estimates on repairs this summer.
He reported that all trucks are in food order with that exception.
- He also reported that they have begun stick pick up based on the weather conditions folks are placing sticks for pickup prior to the planned implementation dates.

POLICE CHIEF'S REPORT

- The Chief reported that he believes they have adequate desk top computers that have been upgraded to Windows 10 Pro. The Chief stated that they have received 4 additional desk top computers as a donation that will address computer equipment needs.

- The Chief stated that one of the MDTs requires replacement by year end. Currently planned is to purchase a refurbished MDT since they have reduced acquisition cost, have a 3 year warranty and have been lasting 5-6 years each. The goal is to acquire the MDT prior to year end.
- Kvacsek will follow up with Nikki to identify if state purchase contracts provide savings on Windows 10 software licenses at a reduced rate below the \$200.00 each retail price.
- The Chief reported that he has conducted a survey of street stop signs and found that several should be considered for new installation. Kvacsek and the service director will review and follow up with the village engineer to implement.
- The Chief stated that they will continue to have cable service in the Police department to provide emergency information as needed.

OLD BUSINESS

- Lloyd is awaiting word from the Village of Chagrin Falls after its council vote to approve the sale to Bentleyville for a surplus plow owned by the Chagrin Falls Service Department. Council voted on the purchase at the previous council meeting. Lloyd will look into the required cost and processes to have the truck updated to use the new plow. He will contact Judco and others to obtain cost estimates once the plow has been delivered.

NEW BUSINESS

- The committee has worked with the Service and the Police Departments to identify items no longer used by the Village. The Mayor asked that a complete list be identified and that it be provided to the Law Director so that he can provide his opinion on disposal and the processes required. A preliminary listing has been provided to the Chief and Service director so they can update descriptions to the items to then be submitted to the law director and the Village treasurer for disposal. Lloyd and the Chief will be updating the information for consideration. The Chief may be adding additional computer and furniture items as new donated furniture is incorporated.
- Lloyd recalls that Councilman Hemmelgarn had suggested that he may be donating a riding lawn mower for the service department. We will follow up to see if that is still a possibility.
- Nikki has been asked to check on pricing for Windows 10 software to investigate if potential savings can be identified on this potential purchase with the program and determine if there are cost savings to the Village.
- We discussed additional potential items to be considered for future purchase from the Chief and he indicated the need to acquire an animal capture pole for loose animals. He will identify potential sources. No update at this time.
- The chief reported that they have received donations of furniture for the police department including tables, desk and chairs. He would like to have the hallway and squad room painted, old

flooring replaced in squad room, and the new furniture placed when completed. Kvacek will investigate flooring options and Lloyd will work in painting of the specified areas.

- We discussed power washing village hall and some painting as required since completion of the Village Hall roof shingle replacement. Lloyd will place on schedule for projects in summer season.
- Also discussed was the need to power wash the roof of the park pavilion and to have it resealed. Lloyd will look to secure estimates for this work.
- Kvacek reported that the Mayor intends to publish a spring edition of a newsletter to the residents. Kvacek asked the Mayor, service director and the committee to think of items that they may want incorporated in the newsletter. They were asked to consider topics to discuss recent achievements and projects for the spring and summer. The goal is to publish the newsletter in the next 30-45 days.

The meeting concluded at 10:00 am.

The next meeting is scheduled at Village Hall on May 8, 2019 at 9:00 a.m.

Minutes submitted on 4/10/2019 by Committee Chairman Ken Kvacek