

# VILLAGE OF BENTLEYVILLE

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## STREETS & SAFETY COMMITTEE MINUTES

Wednesday, January 9, 2019

### **ATTENDEES**

- Ken Kvacek, Committee Chairperson
- Terry Hemmelgarn, Council Committee Member
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director
- Kathleen Esposito, Councilwomen
- Kathleen Hale, Councilwomen
- Alex Goetsch, Councilman
- Len, Spremulli, Mayor

The meeting was called to order at 9:00 a.m. by Ken Kvacek.

Kvacek reported that the part time service worker was hired, that Jeff Filarski has not been notified if the county has accepted the Chagrin River North project for 2019, That Chagrin River South road construction will be completed in spring 2019. He also reported that Filarski will be preparing bid documents for the replacement of the Village salt bin storage facilities and an ordinance will be prepared for review and consideration at the upcoming meeting.

### **SERVICE DIRECTOR'S REPORT**

- He reported that they have completed leaf collection and are in process of converting trucks for snow removal. Currently 2 trucks have been converted for winter duties and they have adequate salt quantities on hand. The committee discussed the need to perhaps place a deadline on completion of leaf collection and advise the community in 2019. A prolonged leaf pick up season, such as this year reduces the preparedness for snow duties, it was discussed to complete a mailing, newsletter or article in newspaper to advise residents of collection start and finish dates so residents can make plans accordingly.
- Lloyd reported that the new part time employee was acclimating to the position.
- Lloyd indicated that the department has been completing some cold patch repairs throughout the village including Chagrin River rd.

### **POLICE CHIEF'S REPORT**

- The Chief reported that he has spoken with Ryan Rubin in regards to the necessity of upgrading village computers to Windows 10. Ryan offered assistance from his IT resource to further identify the number and type of equipment necessary to upgrade to Windows 10 prior to January 2020. By upgrading they will be able to meet the needs and compatibility with LEEDS. The Chief will coordinate further investigation and provide updates as required. The Mayor

asked that as a result of the investigation that the Chief would complete a 5 year MDT purchase schedule.

- The Chief stated that the used Ford Taurus was delivered and they are beginning the new car equipment switch over and were currently on hold pending plating. Goetsch again mentioned that there was no rush to do so, so we can optimize mileage on the existing vehicle before retirement and disposal.

### **OLD BUSINESS**

- Lloyd had received a preliminary cost estimate for the replacement of the plow, salt spreader and auger drive for the 1 ton pickup truck. Lloyd indicated that the Chagrin Falls Service Department contacted him in regards to a plow blade that they have that is surplus and may be an option to purchase. Kvacek spoke to the Chagrin Village CFO and Service Director identifying a potential sale price of approximately \$1,500.00. The committee discussed the possible savings and asked Lloyd to investigate additional cost necessary to install on the truck. With this information the committee will accept a recommendation for purchase to the finance committee.
- Lloyd reported that he had Gillespie Co. replace the fire suppression service line backflow preventer at a cost of \$2,156.00. It was completed December week 3. He stated that the City of Cleveland Division of Water was advised of the replacement and that the Village was now in compliance.
- The Chagrin River rd south road repair work is complete with the exception of restriping and landscaping that will need to be completed in April /May timeframe pending weather break. The completion will be coordinated by Jeff Filarski.
- Kodiak Consulting has completed most all of the vinyl and aluminum siding repairs on the service department building and has done a good job with repairs. Lloyd will follow up on one remaining repair prior to payment.
- The project listing and listing of improvements to the service garage has been a focus of Lloyd and the Service department and they have completed or have begun work on several items. Lloyd has provided an update on their completed items. See additional attachment.
- Kvacek discussed the initial results of the implementation of the credit card processing for the Police Department waived tickets. The Chief reported that everything was going well and that 75-80% of waivers was being paid via credit card. The Mayor has asked the Finance Director to provide a report on fee collection and expenses for this new service.
- The Chief secured additional information for the proposed installation of a prescription medicine disposal box to be placed at Village Hall. The Chief stated that the potential site location as the lobby entrance of Village Hall and that it must be secured. The Mayor thought that due to a low number of requests that perhaps we can refer residents to local police stations that have this program already in place. The Chief stated that he will contact the City of Solon

and the Village of Chagrin Falls to ask if it was ok to advise residents if they can use their containment receptacles. If affirmative he will provide an update to village personnel and post information on the village website.

### **NEW BUSINESS**

- The committee has worked with the Service and the Police Departments to identify items no longer used by the village including some aluminum wheels, street signs, a leaf machine and leaf box etc. The Mayor asked that a complete list be identified and that it be provided to the Law Director so that he can provide his opinion on disposal and the processes required. Some items were donated by residents, others no longer in service or no longer needed.
- Kvacek reported that he discussed the State purchasing program utilization or lack thereof, in which the Village is a member, with the Finance Director to investigate if potential savings can be identified on purchases with the program resulting in cost savings to the Village. The Finance Director will report her findings pending her investigation.

The meeting concluded at 9:55 am

The next meeting is scheduled at Village Hall on February 13, 2019 at 9:00 a.m.

Submitted on 1/9/2019 by Committee Chairman Ken Kvacek