

VILLAGE OF BENTLEYVILLE

REGULAR COUNCIL MEETING MINUTES

08/19/20

6:00 PM

CALL TO ORDER: 00:00:00

Mayor Spremulli called the meeting to order at 6:00 P.M.

ROLL CALL: 00:00:01

<input checked="" type="checkbox"/> Len Spremulli, Mayor	<input checked="" type="checkbox"/> Kathleen Esposito	<input checked="" type="checkbox"/> Terry Hemmelgarn
<input checked="" type="checkbox"/> Ken Kvacek	<input checked="" type="checkbox"/> Kathleen Hale	
<input checked="" type="checkbox"/> Alex Goetsch	<input checked="" type="checkbox"/> Ryan Rubin	
<input checked="" type="checkbox"/> Chuck Nemer, Law Director	<input checked="" type="checkbox"/> Jeff Filarski, Engineer	
<input checked="" type="checkbox"/> Gabe Barone, Police Chief	<input checked="" type="checkbox"/> Lloyd Nagle, Service Director	

MOTION TO ACCEPT THE PRIOR WRITTEN MINUTES: 00:00:15

CLERK: A Motion by Kvacek to accept prior written minutes and audio recording of the July 15, 2020 Council meeting, second by Esposito.

Per Kathleen Hale on page two the second paragraph, the first sentence should refer to Kathleen Esposito, not Kathleen Hale.

Council President Kvacek wanted to add to the second paragraph on page seven, the second to last sentence, that Mr. Redmond also said that artifacts could be located on all sides of the mound. In addition, in the fourth paragraph, second to last line, the word "sight" should be "site". Finally, he asked for clarification on the last paragraph, the first sentence. He wanted to clarify if the 15ft buffer zone should state "around the house" or "around the mound". Engineer Filarski confirmed that it is around the house and that no correction to the notes was necessary.

Roll call: Kvacek: yes Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

MAYOR'S REPORT: 00:04:50

Mayor Spremulli reported that 149 Regional Income Tax Agency delinquency letters have gone out to residents who have not filed income tax returns during the years 2014-2018 and is hoping they may generate some unexpected income.

He wanted to thank John Manson who works full time for Nick Mayer Ford Lincoln and also part-time for the Village. Officer Manson was instrumental in realizing a refund as a result of a factory recall on the catalytic converter repair we made on the recently sold Ford Taurus. We received a check for a little over \$900.00.

Mayor Spremulli reported that he has drafted a letter regarding the levies and so has Kathleen Hale. He and Kathleen will sit down and discuss it in the next few days. They will put together a final draft to circulate to Council. Early voting begins October 6th, so he would like to get it out a week to 10 days ahead. He also would like a second letter to go out a week to 10 days before the November 3rd general election.

There has been some confusion on the refuse collection bid which has been clarified by an email sent around by Law Director Nemer today. The bid specs have been prepared. We will convey this to the companies that have requested the specs.

Mayor Spremulli asked Service Director Nagle to ride out to the South Russell Park. They have a large playground area and he would like him to see how they are blocking off that area. He asked that Mr. Nagle contact their service director if they are using something other than the police tape we are using.

FISCAL OFFICER'S REPORT: 00:08:44

The Mayor directed Council to the cash account balances (see Cash Balance and Outstanding Obligations July, 2020)

LAW DIRECTOR'S REPORT: 00:08:45

- No report
- Council President Kvacek inquired about what was circulated regarding the refuse collection program. Law Director Nemer noted that he circulated the 2014 bid specs to Council Members Goetsch and Esposito as well as Service Director Nagle to see if there are any revisions to that program.
- Mayor Spremulli extended his sympathies to Law Director Nemer on the recent passing of his mother. Mr. Nemer thanked everyone for their thoughts and prayers and the planter sent to his family.

BUILDING INSPECTOR REPORT: 00:10:23

- Mr. Filarski's report is on file.
- Mayor Spremulli inquired about the property for sale on Solon Road that recently did a lot split. He asked if it was the house or the lot for sale, however Engineer Filarski said he did not have an answer. Chief Barone said that he had a conversation with the builder and believed it was the owners' intent to build a house on the lot and although the Chief was not aware of what stage of building it is currently in, it is for sale. Council President Kvacek said that he believed the house that they are renovating is currently for sale and Engineer Filarski noted that the property owners do not reside on the property.

ENGINEER REPORT 00:12:03

- Mr. Filarski's report is on file.
- Mr. Filarski wanted to report that the road program presented work on Cannon, Chagrin River, South Franklin Road, Liberty Road, Miles Road, Pine River Drive, Solon Road and Holbrook Road. He believed that the budget amount left is \$89,900 and will have a motion to bid for the asphalt program on the agenda tonight.
- Engineer Filarski explained that the drainage program would do ditch work on Berkshire Park Drive to reinstate the ditches, also along Solon Road near Cannon Road, the ditch is eroding and has filled up over the years with sediment. The plan is to clean it out and replace the pipe that is feeding the ditch. That budget was \$30,000 and he is estimating the work to be about \$23,000. There is also a motion on the agenda tonight to advertise for bids on this work.

CHIEF'S REPORT 00:13:37

- Chief Barone's report is on file.
- Mayor Spremulli noted that we will need to determine how to utilize the Covid-19 Relief Funds received. He explained to finance that the Chief was looking into things like sanitization of police vehicles and sanitizing Village Hall before and after the election. Chief Barone reported that there has not been anyone out yet to get estimates, but they have a couple contacts in mind. Mayor Spremulli noted that we need to have this in place before our September meeting in order to make the necessary budget amendments. The unused funds will have to be returned to the County in October if not encumbered.

SERVICE DIRECTOR REPORT: 00:15:16

- Kathleen Hale noted that there was a discussion in Streets and Safety on the diesel tank estimates and asked Service Director Nagle to get bids and specifications together for the next meeting.
- Mayor Spremulli asked what the time frame to get the new mower would be. Service Director Nagle reported that there is currently one in stock and that the worst case scenario would be a three week order time. In addition, if needed, they could trade mowers with other companies to get it sooner. The Mayor also confirmed with Mr. Nagle that he would be taking our old mower down to see if there were any trade in value.

STREETS AND SAFETY REPORT: 00:17:18

- Committee report is on file.
- Council President Kvacek asked if the salt has been loaded into the salt bin. Per Service Director Nagle, he placed the order and received 60 tons. In addition, the 50 tons in the parking lot have been transferred in to the new bin. Approximately 200 additional tons are to be delivered. Council Member Hale confirmed that these deliveries are still under the old contract and rate from Cargill.
- Council President Kvacek asked if there was enough room in the new bin for the salt ordered. Service Director Nagle confirmed. Council Member Hale added that an additional 400 tons was ordered for the 2020-2021 contract season which extends from November, 2020 to April, 2021. Mayor Spremulli asked if there was enough room to move around in the bin, Mr. Nagle confirmed.
- Council Member Hale inquired about the concrete blocks the Metroparks were going to take. Service Director Nagle reported that they have taken approximately half of the blocks.

FINANCE, GRANTS & INSURANCE REPORT: 00:17:30

- Committee report is on file.

PLANNING AND ZONING REPORT: 00:19:48

- The commission did not meet.

PARKS: 00:19:52

- The Committee report is on file.
- Council Member Hale reported that she had a conversation Katie, who answers the phone for the water department in Chagrin. Katie recently visited the park and said that it was very lovely. She opened the mailbox and found a note to Council Member Hale but was unable to find a nature identifier handbook. Council Member Hale asked Council President Kvacek if we still had any, he confirmed and offered to refill the box.
- Mayor Spremulli inquired about Council Member Esposito's meeting with an Eagle Scout Trey Taylor. She explained that he is going to do a project which includes making two picnic tables with two

benches per table. Council Member Esposito suggested that each piece contain a metal hook so that we can chain them together thus reducing the possibility of the pieces being removed from the park. Council President Kvacek agreed with the suggestion. The tables will be moveable in and out of the pavilion.

- Council Member Esposito reported that another Eagle Scout, Mathew Daniels is looking to do a new sign at the park. She asked him to send the proposals to Council President Ken Kvacek and Council Member Kathleen Hale. Council President Kvacek explained that the design is similar in style to the sign at Quarry Rock which is a two sided sign with a section that can be updated with new information.

UTILITIES COMMITTEE: 00:22:54

- The Committee did not meet this month.
- Council Member Goetsch thought the Waste Management Contract was going to be advertised in June, but realized that it did not get advertised until recently. He noted that Law Director Nemer has circulated the recycled 2014 bid specs. According to Mr. Nemer, the contract has been advertised, we just need to make the bid specs available for distribution to potential bidders.
- Council Member Goetsch and Council Member Esposito noted that there were no changes to the specs as far as the type and quality of service. Council Member Goetsch noted a discussion at Streets and Safety regarding residents putting things in dumpsters at the garage and asked if there were two dumpsters in the garage. Mr. Nagle confirmed. Council Member Goetsch asked that the specs be revised to include (2) twelve-yard dumpsters at the service garage and that in the affidavit, it still has the 2014 date and the notary needs to be updated to the new standard.
- Council Member Hale noted that there was a water main break on Grey Fox Run last week. She noted that Officer Manson was exemplary in getting the information out to residents. Council Member Hale reported that it was difficult getting information from the Chagrin Falls Water Department and thought that last year when this happened, Chagrin had said that anyone (even Bentleyville residents) could go onto their website and sign up for text alerts, however no one received any texts. She would like to look into whether that program is up and running and what she has to do to make it available to the residents.
- Mayor Spremulli asked Chief Barone if he had conversation with Chagrin regarding the water alerts. The Chief identified their system, which is the same as ours, and explained that our system required data entry to create lists that could be used to alert certain areas of the Village of these types of issues. Chagrin, at the time, said that they had not created any lists due to the date entry involved. Per Council Member Hale, Chagrin has an alert system available to their customers that alerts them of water main breaks, however Bentleyville's residents have not been able to sign up for the alerts. Mayor Spremulli noted that he would contact them regarding this matter.

EMPLOYEE SAFETY:

- The Committee did not meet this month.

OLD BUSINESS: 00:29:09

- None

NEW BUSINESS: 00:29:09

2020-30 An Ordinance for the payment of bills in the month of August in the amount of \$ 79,293.24 and declaring an emergency.

Motion to suspend the three-reading rule by Rubin; second Goetsch

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

Motion to adopt by Rubin; second Esposito

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

2020-31

An Ordinance authorizing Change Order #1 for the Salt Shed Replacement Project and declaring an emergency.

Motion to suspend the three-reading rule by Rubin; second Kvacek

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

Motion to adopt by Rubin; second Esposito

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

Per Engineer Filarski, there were two items altering the final payment due of \$1,480.00. The first is a credit of \$590.00 because we did not have to permit this through the state. The second cost was for the contractor to supply 15 concrete blocks which cost \$2,070.00, these replaced the blocks we could not use that were already on the sight. The original contract estimated needing a possible 10 blocks which were not included in the price. We ended up needing 15.

2020-32

An Ordinance authorizing the purchase of a Kubota BX1880V Commercial Lawnmower and declaring an emergency.

Motion to suspend the three-reading rule by Rubin; second Esposito

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

Motion to adopt by Hale; second Esposito

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

There was some confusion over the type of mower. Service Director Nagle explained that the new mower was not a zero grade mower.

2020-33

An Ordinance authorizing the Mayor to enter into a contract with Midwest Parking Lot Maintenance in an amount not to exceed \$7,142.25 for the 2020 Pavement Marking Program and declaring an emergency.

Motion to suspend the three-reading rule by Rubin; second Esposito

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

Motion to adopt by Rubin; second Kvacek

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

MOTIONS: 00:36:55

Motion to advertise for bids for the 2020 Asphalt Program for the Village of Bentleyville with bids to be opened at 12:00 PM on September 11, 2020. The Village reserves the right to reject any and all bids.

Motion to advertise for bids for the 2020 Asphalt Program by Rubin; second Kvacek

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

Motion to advertise for bids for the 2020 Ditching Program for the Village of Bentleyville with bids to be opened at 12:00 PM on September 11, 2020. The Village reserves the right to reject any and all bids.

Motion to advertise for bids for the 2020 Ditching Program by Rubin; second Esposito

Roll call: Kvacek: yes; Esposito: yes; Goetsch: yes; Hale: yes; Rubin: yes; Hemmelgarn: yes

COMMENTS FROM THE FLOOR: 00:38:13

- None

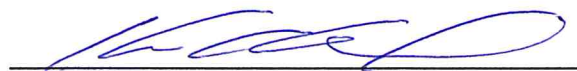
Mayor Spremulli confirmed with Council that the meeting at 5:30 for finance and 6:00 for Council works for everyone. Kathleen Hale and Kathleen Esposito noted that their meetings will be changed for September due to Labor Day and that they will be in touch regarding rescheduling.

Mayor Spremulli thanked everyone for their hard work.

ADJOURNMENT: 00:39:03

- Motion to adjourn by Rubin. Passed by unanimous voice vote.

Respectfully submitted,



Ken Kvacek
President of Council



Nickol Sell
Fiscal Officer