

# VILLAGE OF BENTLEYVILLE

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## STREETS & SAFETY COMMITTEE MINUTES

Wednesday, August 08, 2018

### ATTENDEES

- Ken Kvacek, Chairperson
- Terry Hemmelgarn
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director

Also in attendance: Kathleen Hale, Kathleen Esposito, Alex Goetsch

The meeting was called to order at 9:00 a.m. by Ken Kvacek.

### SERVICE DIRECTOR'S REPORT

- Lloyd reported that they have performed tree trimming at intersection of Solon and Cannon so site lines for the traffic signal were improved.
- Reported that the small Kubota tractor was out of service with a broken gear box. Repairs completed.
- He also reported that they will proceed with street sweeping of concrete roads at a cost of \$525.00

### POLICE CHIEF'S REPORT

- Chief discussed cost and convenience benefits of having a credit card reader for waiverable tickets. The committee recommends Law director to request a contract for review and recommendations. Source Baldwin (court reporting system). Cost \$600.00 start-up and \$20.00 per month.
- Chief discussed body cam trial and purchase and would like to proceed. Committee recommends that if budget is available to proceed if not to wait until forfeiture fund is established. He stated that adequate storage memory and seeks to have council approve new ordinance for record retention from 6 months to 3 months. This would allow greater records capacity. Committee recommends that we proceed when final item list is completed. A revised procedure would need to be completed prior to purchase.

### OLD BUSINESS

- Jeff Filarski provided a quote for replacement of the salt bins. The revised bids called for replacement of one of the bins with a new 30'x 25' bin at a cost of \$38,700.00. Council declined

to approve expense and requested that Lloyd work on repairs until replacement can be completed.

- It appears Solon Road bridge fence repair is underway.
- Jeff Filarski received bids for the Village Hall roof, additional bids for Chagrin River rd work and village hall driveway replacement. He will present to council for approval. Estimates came in at budget. If approved all projects will be completed this build season.

### **NEW BUSINESS**

- Service department staffing was discussed and including replacing the part time position for an additional full time employee. The Mayor asked the finance director to consider a review of the financial impact. 2 full time employees would allow for more potential employee stability, have enhanced consistency in coverage and service. Concerns were voiced that during heavy snow situations that perhaps additional 20 hrs per week employee would be required. The finance director will provide council a review.
- The Mayor recommended that Lloyd contact Bob Gerardi from the Pepper Pike Service department, leader of the Northern Ohio Service Directors Group, to inquire or post a notice or call out to other service directors in the surrounding communities to identify potential part time employees. Kvacek to review prior job posting and update. Seeking part time 20 hrs per week employee with CDL license.
- The Mayor, Kvacek, Esposito and Nagle will visit service garage to assess condition and needed repairs.
- Nagle and Kvacek to prepare a list of Service Department projects for completion, such as replacement of damaged guard rail on Chagrin River rd, removal of drop and dead wood from right of ways, filling of ruts on roadways and preparation of snow removal equipment in preparation of winter use.

The meeting concluded at 10:01 am

The next meeting is scheduled at Village Hall on September 12, 2018 at 9:00 a.m.

Submitted on 08/08/2018 by Committee Chairman Ken Kvacek