

# VILLAGE OF BENTLEYVILLE

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## STREETS & SAFETY COMMITTEE MINUTES

Wednesday, June 13, 2018

### ATTENDEES

- Ken Kvacek, Chairperson
- Terry Hemmelgarn
- Gabe Barone, Police Chief
- Lloyd Nagle, Service Director

Also in attendance: Officer Jim Perkins on behalf of Chief Barone; Debbie Breimaier - Admin.

The meeting was called to order at 9:05 a.m. by Ken Kvacek.

### SERVICE DIRECTOR'S REPORT

- Lloyd reported that they have been doing general spring clean-up including mulching, mowing and branch pick-up.
- He received three (3) quotes for the Village Hall furnace maintenance, including a spring A/C and fall furnace check-up, from Cleveland Air, Ben Franklin and P.K. Wadsworth. Cleveland Air and Ben Franklin were within approximately \$40 of each other and P.K. Wadsworth was almost \$300 higher. Cleveland Air had been doing the maintenance years ago and Lloyd wasn't sure why it stopped 3-4 years ago. They also recently performed some repairs. Some discussion followed and Ken suggested that Lloyd give the contracts to Nickol Sell to ask if Cleveland Air will match Ben Franklin's price and then go with Cleveland Air as they are familiar with our system. Ken also suggested we sign the contract in September, closer to the fall furnace check-up.
- Lloyd also mentioned that the Service Department will purchase the filters for the system as he can get a much better rate.
- Equipment is in a good place.

### POLICE CHIEF'S REPORT

- Officer Perkins reported that they have looked in to having a credit card reader from both Baldwin (court reporting system) and First National Bank (FNB).
- He stated the reader from FNB appears to be the most economical and the Village can charge a service fee to recoup the cost. This option would still require manually entering the information into the Baldwin system.
- Ken stated that Baldwin has the proper disclaimer for each receipt and is fully automated, eliminating human error. The Village would simply put a link on the website for people to pay their ticket. Some discussion followed.
- Officer Perkins also reported the evidence room has had some items sent off for destruction and for all adjudicated cases the illegal substances were to be sent to the Solon Police Department for destruction.

## **OLD BUSINESS**

- Jeff Filarski is hoping to complete specifications, quotes and identify vendors to replace the salt bins by July. The work should then be completed by November.
- Car #1544 was sold on govdeals.com for \$4,700 and will be picked up Thursday, June 14<sup>th</sup>.
- There has been no update regarding the sewer lift station repair for Chagrin Valley Trails. Ken will follow up with Chagrin Falls Water Department.
- The movie filming that took place in the Village Park and Police Department on May 31<sup>st</sup> and June 1<sup>st</sup> went well and both places were left in good condition by the production company. The Village did receive compensation for use of both facilities.

## **NEW BUSINESS**

- Ken stated he spoke with the Chief about having a letter on file regarding alcohol in the park.
- Ken stated that the Mayor ok'd having Patton Pest Control also spray the Service Department garage. They were given a quote of \$80 to add this building to the contract. Debbie will contact Patton Pest Control to schedule the service.
- He also reported that Jeff Filarski is preparing the final specifications on the Village Hall roof, is working with Lloyd on the salt bins, received a quote of \$115,000 for the Miles Road Bridge railing replacement and is preparing specifications for quotes for the Village Hall driveway and parking lot.
- Ken also mentioned that SafeBuilt has provided a revised contract for consideration. The Law Director has it under review and should be presented at the June Council meeting.
- Ken asked how often the streets get striped and Lloyd said it is done on an as-needed basis. Crack & seal would need to be completed before striping could take place.
- He also asked about street sweeping services. Lloyd stated that only the concrete curb surfaces (i.e. Quartermane, Solon Road Bridge) are swept. He asked Lloyd to take a look and see if this needs to be done at this point. Officer Perkins mentioned that he has seen the County sweeping the Miles Road Bridge.
- Officer Perkins asked the status of the Solon Road bridge repair. Lloyd has been following up on this and the section has to be custom made, but the company who previously did the work is not currently registered with the County.
- Ken asked who maintains the grass on Holbrook Road. Lloyd stated the Service Department maintains this, but last week a bolt came out that holds the sickle bar in place and he is waiting on a new bolt to be delivered so that they can complete the cutting.
- The vacant property at 5477 Liberty Road was sent a violation letter on June 4<sup>th</sup> regarding the tall grass. There is a company contracted to mow a one-acre section, but that is not sufficient and if it is not cut by tomorrow the Service Department will cut it and the expense provided to the property owner.

The meeting concluded at 9:53 am

The next meeting is scheduled at Village Hall on July 11, 2018 at 9:00 a.m.

Submitted on 06/13/2018 by Committee Chairman Ken Kvacek