

VILLAGE OF BENTLEYVILLE

STREETS & SAFETY COMMITTEE MINUTES

Wednesday, August 9, 2017

9:00 am

ATTENDEES

- Ken Kvacek, Chairperson
- John Bourisseau

Also in attendance: Gabe Barone, Police Chief; Dale Berger, Service Director; Kathleen Esposito, Alex Goetsch and Ryan Rubin, Council members; and Debbie Breimaier, Administrative Assistant

SERVICE DIRECTOR'S REPORT

- Dale reported that the EPA inspected the Service Department building and provided a list of items that need to be addressed. Dale is working to address these items, which include:
 - Salt bin retaining walls need modification
 - Salt bin requires roof repair and reinstallation of sale, estimate \$500 in materials
 - Oil separator needs to be pumped out (estimate \$2,500-\$3,500) and continual monitoring
 - Containment pallets have been ordered at a cost of \$500
- The Village Engineer is reviewing and preparing a written response
- Dale also reported the Kubota mower is down and requires hydraulic work. This will be sent out for repair.
- One of the snow plow trucks is down with electrical issues. The Service Department will repair it.
- The newly purchased sign post will be sent out for surface treatment at a cost of \$550

POLICE CHIEF'S REPORT

- The Chief reported all cars are in order with the exception of #1544, which requires repair and consideration of elimination.
- Computers and back-up, as well as updated Wi-Fi, are up and running well. Internal efforts have saved considerable funds.

OLD BUSINESS

- Dale reported that he secured estimates from service companies for the maintenance of the Village Hall generator and will have service performed prior to year-end.
- The Police Department has been working on electronic accident reporting as well as e-citations, which allows for electronic submittal of citations which provides timesaving efficiencies. The software and other equipment costs were subsidized by the State Department of Public Safety. All aspects are operational with the exception of citation electronic submission. Work continues. Completion date is unknown.

- Tom Grimm has been working as a permanent part-time Service Department employee since June 26th and Jonathan Bourisseau has submitted his resignation effective September 1st.
- Summer projects completed include tree removal, guard rail replacement, catch basin repairs and entrance/road signs replaced.

NEW BUSINESS

- Dale stated that he intends to purchase hot mix asphalt to be used for road maintenance. No major street improvement projects have been planned in 2017 based on the current budget. NO street striping or street sweeping will be performed this season.
- The police uniform allowance policy will be reviewed and an ordinance to be written for August Council consideration. This would clarify in writing the current processes of providing part-time officers a uniform allowance of fifty cents (\$.50) per hour of work for the purchase of uniforms.
- Ken Kvacek stated that he park pavilion requires pressure washing. Dale stated this was planned, but cannot be completed since the water source is no longer working. Dale received estimates for repair (\$2,000) and has determined that based on cost they will conduct the necessary repairs if possible.
- Ken Kvacek reported that three Boy Scout projects are underway or pending. These include bell refurbishment and placement at Village Hall, along with two benches and two picnic tables being built for the Community Park.
- Alex Goetsch reported that he and Kathleen Hale have been working the Chief, Mayor and Fiscal Officer to identify potential modifications to the full and part-time police wage schedule. The Finance Committee will make recommendations for review and consideration of Council. The target date for these changes to be implemented is September 1, 2017. Concerns were raised regarding current wage range and continuity. The wage schedule will be reviewed at the Council meeting.

The meeting concluded at 10:04 a.m.

Next Meeting is scheduled at Village Hall on September 13, 2017 at 9:00 a.m.

Respectfully submitted on 08/09/2017 by Committee Chairman Ken Kvacek