

VILLAGE OF BENTLEYVILLE

STREETS & SAFETY COMMITTEE MINUTES

Wednesday June 14, 2017

9:00 am

Attendees included Ken Kvacek, Committee Chairman; Police Chief, Gabe Barone; Dale Berger, Service Director; Kathleen Esposito, Councilperson; Alex Goetsch, Councilperson via phone; Kathleen Hale, Council Person, partial attendance.

SERVICE DIRECTOR'S REPORT

- The Service Department installed an additional back-up sump pump and alarm in Village Hall, which completes this project.
- The Engineer is reviewing bids for two failing catch basins on Miles Road (near Bentleyville Road).

POLICE CHIEF'S REPORT

- The Mayor authorized the Chief to purchase miscellaneous requested police equipment up to \$900.00.

OLD BUSINESS

- Dale reported that he secured estimates from service companies for the maintenance of the Village Hall generator since we have had larger than expected repair bills. So far the bids are below the previous cost and we are awaiting final estimates.
- A guard rail was struck on Miles Road and repairs are required. We received the insurance payment and Dale has scheduled replacement for June 15th.
- The Department has been working on electronic accident reporting as well as e-citations, which allows for electronic submittal of citations which will provide timesaving efficiencies. The software and other equipment costs were subsidized by the State Department of Public Safety. Installation cost and time to implement has been greater than anticipated. Completion date is unknown at this time. Two cars are operational with the new system.
- The Committee also discussed that the Police and Service Departments have equipment that is no longer required. Ken Kvacek reminded both Departments that they need to complete an inventory of items that are being considered for disposal. Items of value will be identified for potential sale. Items of little to no value will be reviewed, listed and disposed of after the information data and identifiable information is removed.
- Dale and the Mayor have selected Tom Grimm as the new permanent part-time Service Department employee and he will start on June 26th. Nikki will send a letter confirming his employment with the Village and start date.
- The Police Department reported that they have been in contact with the State with regards to being certified in all policies to meet State requirements. The Department continues to work on formatting policies and is awaiting certification. The Chief feels this will be completed soon.

- The Village Hall basement flood update: the insurance covered a water restoration company and repair companies to make the necessary repairs. All repairs are complete and the payment for services was sent to the Finance Department for payment.
- Dale has accepted the bid for construction of the Village entry signs that require repair and replacement.
- The urinals in the men's locker room and on the first floor were repaired on 06/09/2017.
- Concerns were voiced by Dale and the Chief regarding the current cleaning company. Lester continues to use Village supplies despite the recent agreement that this would cease in January 2017. He has also been inconsistent with his scheduled days for cleaning services. The Mayor will discuss corrections or termination of agreement with the vendor and the Utilities Committee was asked to review previous bids for replacement based on the outcome of the Mayor's discussion with the current cleaning company.
- Dale reported that the dead trees in the right-of-way on Solon and Cannon roads will be removed on 06/06-07/2017.

NEW BUSINESS

- Ken Kvacek reported the Village Engineer will be requesting an Ordinance for submission of the application to the State and County for the 2018 Chagrin River Road work. If the project is accepted we will review the finances and/or loan opportunities to secure funds for the project.
- The park is being used frequently and we discussed the current reservation system and the need to post the reservations to avoid conflicts of use. A sign will be identified to be placed at the pavilion. We also discussed securing a key to update the park's sign board. Debbie will have the key for personnel to access the sign board and update as needed.
- Dale has been contacted by the North Fork Homeowner's Association to consider a "no outlet" sign be posted on the street. He, along with Ken Kvacek, Chief Barone and the Village Engineer visited the site and determined that the Village does not post these types of signs on public roads and will not proceed with the requested signage.
- Dale requested that additional road safety shirts be purchased for the Service Department employees. The Committee advised him to proceed with the purchase.
- Dale stated that he intends to purchase five (5) tons of hot mix asphalt for road maintenance. Due to the current budget, no major street improvement projects are planned for the Village.
- Village resident Jack Hemmelgarn is once again volunteering at the Service Department for the summer.
- The police uniform allowance policy will be reviewed and an Ordinance will be written for August Council consideration. This would clarify the current process of providing part-time officers a uniform allowance of \$.50 per hour of work for the purchase of uniforms.
- Village Hall has been treated by a pest control company.
- A resident contacted Village Hall to discuss issues with signing up with B'Ville Safe. Debbie will contact the vendor to seek a correction to the problem and advise the resident.

The meeting concluded at 9:56 a.m.

Next Meeting is scheduled at Village Hall: June 14, 2017 at 9:00 a.m.

Respectfully submitted on 06/15/2017 by Committee Chairman Ken Kvacek