

VILLAGE OF BENTLEYVILLE

STREETS & SAFETY COMMITTEE MINUTES

Wednesday May 10, 2017

9:00 am-10:08 am

Attendees included Ken Kvacek, Committee Chairman; John Bourisseau, committee member and Council President; Police Chief, Gabe Barone; Dale Berger, Service Department, Kathleen Esposito, Councilperson; Alex Goetsch, Councilperson; Ryan Rubin, Councilperson; Kathleen Hale, Council Person.

SERVICE DIRECTOR'S REPORT

Dale reported that his Village credit Card may have been hacked but no loss reported. It has been cancelled and replaced.

The engineer suggested that Dale install an additional back up sump pump and alarm. This will be completed shortly. A separate electric service has been identified and should be completed in the next two weeks.

The engineer is working on review and plans for 2 failing catch basins, Miles and Bentleyville Roads, which require attention.

POLICE CHIEF'S REPORT

Currently Car 1544 is down on repairs car has in excess of 104,000 miles

Department is working on several recent domestic issues.

OLD BUSINESS

Dale reported that he is seeking estimates from service companies for the maintenance of the Village Hall generator since we have had larger than expected repair bills. So far bids are below previous cost. Awaiting final estimates

The carpets in Village Hall were professionally cleaned.

It was reported that 2 checks were recently forged against the Village. It is currently under investigation and a suspect identified. No new information is available.

A guard rail was struck on Miles road and repairs are required. We have received the insurance payment and Dale will proceed with scheduling replacement.

Dale reported that there have been several complaints regarding refuse pick up. The company has been responsive and it is believed that a new driver is the reason. Council person Esposito contacted the vendor to discuss issues. Dale reported issues continue.

The Department has been working on electronic accident reporting as well as E- citations which allows for electronic submittal of citations which provides timesaving efficiencies. The software and other equipment cost were subsidized by the State department of public safety. Installation cost and time to implement has been greater than anticipated. It is estimated that the system will be tested and implemented. Completion date unknown.

The village does not have all the required contact information for the residents. All residents are encouraged to provide the village administrative assistant with updated information as available.

The Committee also discussed that the Police and service departments has equipment that is no longer required; Kvacsek reminded the service department and the police department that they need to complete an inventory of items that are being considered for disposed. Kvacsek will review materials, coordinate a list and review next steps. Items of value will be identified for potential sale. Items of little to no value will be reviewed, listed and disposed after information data and identifiable information is removed.

Dale has reviewed the permanent part time employee job description and it has been advertised in the Times. As of now we have received 4 applications. Dale will contact candidates and conduct interviews next week pending additional applicants.

The Police department reported that they have been in contact with the state in regards to being certified in all policies to meet state requirements. The Department continues to work on formatting policies and is awaiting resubmission and certification. The Chief feels this will be completed in next 2 weeks.

The Village Hall basement flood update: Insurance covered a water restoration company that was contacted to further dry the basement and make the necessary repairs. Most all materials in storage were salvaged. Floor tiles have be replaced as well as cove base moldings. Project is 95-99% completed. The Chief is interested in having tiles replaced in the locker rooms that are damaged not as a result of the water damage but wear and tear. The estimate was \$3,200.00. Due to this high cost we asked the Chief to inquire about a repair verses replacement estimate.

Dale has reviewed the village entry sign that requires repair and has received quotes on repairs. (Miles road welcome sign) The current quote is for 2 large entry signs and 2 small street sign holders. The cost estimate is \$2,125.00

Miles Road Bridge fencing is continuing to deteriorate. Awaiting an update from Village Engineer's appeal to the county to discuss possible next steps for replacement or repair.

Village webmaster has been selected and has transferred the site to his server but has not updated as of yet. Debbie has been in communication and will follow up on updates this week.

NEW BUSINESS

The park and cemetery clean-up day on April 23 was successful; restoration is being done on the Bocce court by volunteers at no cost to the village. Dale was asked to use the tractor to reset the newly mulched play set.

Concerns were voiced by Dale and the Chief regarding the current contracted cleaning company. Lester has stated that he would not spot clean the newly professionally cleaned carpeting, continues to use village cleaning supplies although in the recent agreement that this would cease in Jan 2017 and has been inconsistent in regards to the scheduled days for cleaning services. We will direct these concerns to the Mayor for his attention.

The urinal in the male locker room as well as the one in Village hall requires service or replacement. Dale will contact plumbing companies for review, estimate and repair.

The Chief has requested that council consider a noise ordinance. Kvacek reviewed several surrounding communities' current ordinances for review. Presented were Chagrin Falls and Moreland hills as samples for consideration. Copies were provided for review. It was decided that the Chief will review and that Kvacek would ask the Law director to consider a ordinance for council review and action.

The meeting concluded at 10:08 am

Next Meeting is scheduled at Village Hall: June 14, 2017 at 9 – 10 am

Submitted 5/11/2017 by Committee Chairman Ken Kvacek